



## Academic Senate Agenda

**Date:** Friday, September 22, 2017

**Time/Location:** 1-3:00 PM / WCC Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** Matt Clark (President), Jeannine Mullin (CTE), Doug Stone (WCC Part-time), Shawn Lanier (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC & LCC Part-time), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services), Mike Papin (LCC)

**Ex-officio Members:** Gustavo “Gus” Perez (ASWCC President)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 9/22/17.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
<i>Discussion</i>			
III	Approval of Minutes-Action		Review and approve the minutes of 9/8/17 regular meeting.
<i>Discussion/Decision:</i>			
IV	Committee Appointments - Action	Howerton	<b>Objective:</b> Appoint faculty members to committees.
V	Education Master Plan (EMP) – Information/Discussion	Senate	<b>Background:</b> WCC is in the process of writing its EMP with the intent to present to the YCCD Board of Trustees for adoption by the end of Fall Semester, 2017. <b>Objective:</b> A first read of the Draft EMP with intent to debate senate endorsement at the October 13 Academic Senate meeting.
<i>Discussion/Decision:</i>			
VI	Senate Goals – Action	Senate	<b>Background:</b> Annually, the Academic Senate shall establish goals and present the goals to the YCCD Board of Trustees. <b>Objective:</b> Debate adoption of 2017/18 WCC Academic Senate Goals.
<i>Discussion/Decision:</i>			

VII	<b>Senate Purpose Statement – Information/Discussion</b>	Senate	<b>Background:</b> Annually the senate reviews and updates as needed the senate purpose statement. At an earlier senate meeting, senators raised questions regarding the role of a committee purpose statement for a body that has a constitution and bylaws. <b>Objective:</b> Discuss the role of a purpose statement for the senate..
<i>Discussion/Decision:</i>			
VIII	<b>Deferred Action for Childhood Arrivals (DACA) Resolution – Information/Discussion</b>	Clark, Vallejo	<b>Background:</b> The recent actions of the US Department of Justice (DOJ) regarding DACA may affect WCC students in negative ways. The YCCD Board of Trustees adopted a resolution ( <a href="http://www.boarddocs.com/ca/yccd/Board.nsf/files/AR4MDT5AC963/\$file/RESOLUTION%20DACA.pdf">http://www.boarddocs.com/ca/yccd/Board.nsf/files/AR4MDT5AC963/\$file/RESOLUTION%20DACA.pdf</a> ) urging congress to take immediate action to safeguard the status of Dreamers. <b>Objective:</b> Discussion of a senate resolution expressing concern over the DOJ actions and support for students benefiting from DACA protections.
<i>Discussion/Decision:</i>			
IX	<b>Accreditation Update -</b>	Clark, Howerton	<b>Background:</b> WCC is in progress of preparing the first draft of the Institutional Self Evaluation Report (ISER) for ACCJC. The report will go to ACCJC in July 2018 and an evaluation team will visit the college in Fall 2018. <b>Objective:</b> Receive an update on the status of the work of the Accreditation Steering Committee (ASC) and the timeline for next steps.
<i>Discussion/Decision:</i>			
X	<b>AP/BP Revisions in DCAS</b>	Clark, Howerton	<b>Background:</b> DCAS will be undertaking revisions of a large number of APs and BPs that are 10+1 in nature during the 2017-2018 Academic Year. <b>Objective:</b> Discuss the DCAS process and develop a senate process for ensuring due diligence in senate review and proper dissemination of the effects of any revisions to all connected groups/individuals. <b>Current AP/BP Revisions for Review:</b>
<i>Discussion/Decision:</i>			
XI	<b>President’s Report –Information/Discussion</b>	Clark	
<i>Discussion/Decision:</i>			
XII	<b>Vice President’s Report</b> <b>1. Curriculum Update – Information</b>	Howerton	<b>Objective:</b> 1. Receive update on work of the Curriculum Committees.

	<b>2. Other – Information</b>		
	<i>Discussion/Decision:</i>		
<b>XIII</b>	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
<b>XIV</b>	<b>Ex-officio Reports - Information</b>	Perez	
	<i>Discussion/Decision:</i>		
<b>XV</b>	<b>Future Agenda Items-Discussion</b>		Data Inquiry Group work and Dashboard, Contitution, Bylaws, and Supplementary Procedures, Senate Appointments, Dual Enrollment, Guided Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

<b>WCC Academic Senate Goals, 2016-2017</b>			
<b>#</b>	<b>Goal</b>	<b>Who</b>	<b>Status</b>
1	<b>Student Success:</b> Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).	Clark, Vallejo	Ongoing
2	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees).	McGill-Cameron, Howerton	Ongoing
3	<b>Lake County Campus (LCC) Transition:</b> Integrate LCC faculty and staff members into the WCC governance and planning structure. Ensure that LCC students are not negatively impacted by the transition.	Clark, Howerton, Papin	In progress. The senate and College Council have filled newly added LCC seats.
4	<b>Professional Development:</b> Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.	McGill-Cameron, Clark, Howerton	Preliminary conversations have taken place.
5	<b>Faculty Evaluation:</b> Improve the faculty evaluation process with an increased focus on professional development.	Howerton	In progress. New assessment tool was piloted last year. Team training started this year.
6	<b>Sabbatical Leave:</b> Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.	Clark	<b>The Sabbatical Leave Task Force has drafted recommendations; review underway in the senates.</b>
7	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	DCAS is awaiting work of CLAS
8	<b>Colusa County Campus (CCC) Planning:</b> Create comprehensive process for CCC scheduling and planning.	Clark, Geer, Vallejo, Papin	Environmental scans (internal and external) have been completed.
9	Revise <b>Senate Constitution and Bylaws.</b>	Clark, McGill-Cameron, Gassman, Ferns	In progress
10	<b>Sustainability and Grant Funding:</b> Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark	Very preliminary discussions
11	<b>Education Master Plan (EMP):</b> Work with College Council to create the new WCC EMP	Clark, Howerton	In progress; the senate has received and reviewed the <b>second</b> draft of the EMP.
12	<b>Distance Education (DE):</b> Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, McGill-Cameron	DE coordinator established; DE Handbook approved; senate DE Subcommittee established.