



## Academic Senate Agenda

**Date:** Friday September 12, 2014

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** **Matt Clark** (President), **Donna McGill-Cameron** (Vice President, CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 8/22/14.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
II	Approval of Minutes-Action		Review and approve the meeting minutes of 9/22/14 and Joint Meeting of 9/29/14.
	<i>Discussion/Decision:</i>		
IV	<b>Reports (Information/Discussion)</b> <ul style="list-style-type: none"> <li>• President</li> <li>• VP</li> <li>• Senators</li> <li>• Committees</li> </ul>	Clark/McGill-Cameron/Senate	
	<i>Discussion/Decision:</i>		
V	Senate Goals - Action	Senate	Finalize the senate goals for the 2014-15 academic year.
	<i>Discussion/Decision:</i>		
VI	SSSP Draft Annual Plan (Information/Discussion)	Konuwa, Deniz	First read of the Draft SSSP Annual Plan (due to the Board of trustees at their October meeting and to state by October 15).
	<i>Discussion/Decision:</i>		
VII	DE Committee Report - Information	Asmus	Provide the senate with an update to the work of the DE Committee and review of the Purpose Statement and membership.
	<i>Discussion/Decision:</i>		
VIII	Senate Purpose Statement - Action	Senate	Adopt changes to the WCC Academic Senate Purpose Statement.
	<i>Discussion/Decision:</i>		

IX	<b>BSI Report – Information/Discussion</b>	Senecal, Lanier	<b>Background:</b> Each year, the BSI committee produces a report to be sent to the State. The YC Academic Senate president is required to sign the report. <b>Objective:</b> Presentation of the report, for approval at the next meeting.
	<i>Discussion/Decision:</i>		
X	<b>Senate Agendas - Action</b>	Clark	Adopt or suggest changes to the senate agenda format.
	<i>Discussion/Decision:</i>		
XI	<b>Accreditation Update - Information</b>	Konuwa, Clark, Howerton	Provide the senate with an update of the status of the response to the ACCJC Recommendations and the timeline for completion of the process. Begin discussion of the process for the Midterm Report.
	<i>Discussion/Decision:</i>		
XII	<b>Future Agenda Items- Discussion</b>		Student Equity Plan, College Catalog, SSS Priorities, Ed Master Plan, Senate Appointees to Hiring Committees, Senate Appointees to State Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility</b> (CCOF).	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws</b> .	Clark, McGill, Gassman, Ferns	In progress
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report