



## Academic Senate Agenda

**Date:** Friday September 11, 2015

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Donna Bahneman** (Adjunct), **Jaya Shah** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Jose Vallejo** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 9/11/15.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 8/28/15.
	<i>Discussion/Decision:</i>		
IV	<b>President's Report - Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VII	<b>Election of Senate Vice President – Discussion/Action</b>	Senate	<b>Background:</b> The VP elected for this year resigned. <b>Objective:</b> Elect a VP for either this academic year or for the latter half of the academic year. If the latter case, discuss strategies for dealing with absence of a VP for this semester.
	<i>Discussion/Decision:</i>		
VIII	<b>Adoption of Senate Purpose Statement – Action</b>	Senate	<b>Background:</b> The WCC Academic Senate shall annually review its purpose statement. <b>Objective:</b> Adopt purpose statement.
	<i>Discussion/Decision:</i>		
IX	<b>Senate Goals – Action</b>	Senate	<b>Background:</b> At the May 21, 2015 retreat, the senate drafted goals for 2015-2016. The list needs to be finalized, adopted and presented to the YCCD Board of Trustees. <b>Objective:</b> Adopt Senate Goals for 2015-16

	<i>Discussion/Decision:</i>		
X	<b>Committee Structure – Information/Discussion</b>	Senate	<b>Background:</b> In an effort to streamline and improve the efficiency of a number of planning groups (Budget and Planning, PRVT, SLO...) a proposal has been made to combine some into a single committee, tentatively named Institutional Effectiveness Committee. <b>Objective:</b> Continue discussion of the proposal.
	<i>Discussion/Decision:</i>		
XI	<b>Compressed Calendar – Action</b>	Clark, Asmus	<b>Background:</b> The District is considering adopting a compressed calendar for the 2016-17 academic year (and beyond). As part of the process, the State requires letters of support from the academic senates within the district. <b>Objective:</b> Reach a decision regarding such a letter.
	<i>Discussion/Decision:</i>		
XII	<b>Accreditation Midterm Report – Information/Discussion</b>	Konuwa, Howerton, Clark	<b>Background:</b> WCC will turn in a Midterm Report and two (2) Sub-Change Reports (CLC transition and CCOF curriculum). All three are due October 15. <b>Objective:</b> Receive updates on the status of each report.
	<i>Discussion/Decision:</i>		
XIII	<b>Program Review &amp; CLC - Discussion</b>	Senate, Lyons	<b>Background:</b> With CLC poised to transition to be part of WCC in 2016-17, the process of CLC program review should be agreed upon soon <b>Objective:</b> Begin discussions.
	<i>Discussion/Decision:</i>		
XIV	<b>Library Advisory Purpose Statement – Action</b>	Clark	<b>Background:</b> LAC has suggested a change in its membership, so that the senate president chairs the committee. <b>Objective:</b> Consider adoption of the membership change.
	<i>Discussion/Decision:</i>		
XV	<b>Future Agenda Items- Discussion</b>		Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, CCOF, LGBTQ Safe Zones, ADA in the Classroom, Faculty Evaluation Forms, Curriculum Support Across the District
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility (CCOF).</b>	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws.</b>	Clark, McGill, Gassman, Ferns	In progress
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Working on Midterm report