



Academic Senate Agenda

Date: Friday, September 9, 2016

Time/Location: 1-3 PM / WCC Room 113 & LCC Room 115

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Doug Stone (WCC Adjunct), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC Adjunct), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services)

Ex-officio Members: Mike Papin (Lake County Campus Faculty), Omar Huerta (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 9/9/16.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 8/26/16 regular meeting
	<i>Discussion/Decision:</i>		
IV	Welcome of New Full-time Faculty Members	Senate	Objective: Introduce and welcome new full-time faculty members with assignment to WCC/CCC.
	<i>Discussion/Decision:</i>		
V	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
VI	Vice President's Report 1. Committee Appointments – Action 2. Curriculum Update – Information/Discussion 3. Other – Information/Discussion	Howerton	Objective: 1. Appoint faculty members to committees. 2. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
VII	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VIII	Ex-officio Reports - Information	Papin, Huerta	
	<i>Discussion/Decision:</i>		

IX	Senate Goals 2016/17 – Information/Discussion	Senate	Background: The senate shall annually establish goals and share the goals with the Governing Board. Objective: Final review of proposed senate goals prior to adoption at the September 23 Senate Meeting.
	<i>Discussion/Decision:</i>		
X	Senate Purpose Statement – Discussion/Action	Senate	Background: The senate shall annually review its purpose statement and revise as needed. Objective: Second review the senate purpose statement and recommended revisions followed by debate of adopting the revised purpose statement.
	<i>Discussion/Decision:</i>		
XI	Bylaws Revision: Membership – Discussion/Action	Senate	Background: With the addition of Lake County Campus (LCC) to the WCC umbrella, the bylaws should be revised to reflect the representation of the LCC faculty on the senate. Objective: Review a proposal for revising the membership and terms of members of the Academic Senate.
	<i>Discussion/Decision:</i>		
XII	Proposed Prioritization Plan for Instructional Equipment and Deferred Maintenance Funds, Strong Workforce Funds, and Perkins Funds – Information/Discussion	Senate	Background: The Chancellor’s Executive Team (CHEX) has drafted a proposal for allocating funds from certain funding streams. The proposal was brought to DCAS and will now be vetted at each college (at WCC the vetting will take place primarily in Budget and Planning (B&P)). Objective: Review the proposal with the intent of informing the senate appointees to B&P.
	<i>Discussion/Decision:</i>		
XIII	Student Services Faculty Participation on Governance Committees – Information/Discussion	Senate	Background: With a change last (academic) year in the process of scheduling counselor’s work, there is a current impasse over how committee participation is to be incorporated into their schedules. Objective: Review the status and consider a statement emphasizing the importance of participation of Student Services faculty members on the WCC governance committees.
	<i>Discussion/Decision:</i>		
XIV	Distributive Education Scheduling Guidelines – Information/Discussion	Senate	Background: WCC Flex Coordinator McGill-Cameron worked with YC Senate President Kemble over the summer to make some revisions (mostly minor) to the revisions the senate adopted last spring. Objective: Review and debate approval (?) of the revisions.
	<i>Discussion/Decision:</i>		
XV	Education Master Plan (EMP) Draft Review – Information Discussion	Senate, President White	Background: WCC is in the process of updating its EMP. After a number of external and internal scans, the first draft of the EMP is available. Objective: Collect faculty feedback on the draft and receive an overview of next steps.
	<i>Discussion/Decision:</i>		
XVI			
	<i>Discussion/Decision:</i>		
XVII			
	<i>Discussion/Decision:</i>		
XVIII			

	<i>Discussion/Decision:</i>		
XIX			
XX	Future Agenda Items-Discussion		Dual Enrollment Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, EMP, MQs
	<i>Discussion/Decision:</i>		
XXI			
	<i>Discussion/Decision:</i>		

Senate Goals, 2015-2016			
#	Goal	Who	Status
1	Student Success: Identify and address barriers to student success (counseling availability, course offerings...).	Clark, Bahneman,	Underway in Student Success Committee
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP.	McGill, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate the faculty, staff, and students at the Clear Lake Campus into the governance, planning, and budgetary processes at WCC.	Clark, Howerton, Papin	Non-senate committee recommendation to be forwarded to committees for consideration.
4	Sabbatical Leave: (Re)define the sabbatical leave process in light of the multi-college transition.	Clark	In (slow) progress
5	Faculty Evaluation: Improve the faculty evaluation process.	Clark, Howerton, Geer	In (slow) progress
6	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	Awaiting Work of CLAS
7	Colusa County Campus (CCC): Create comprehensive process for Colusa County Outreach Facility (CCOF).	Clark, Geer	Midway through CCC Compression Planning. Need to assess the meshing of the compression planning with identified gaps at CCC.
8	Revise Senate Constitution and Bylaws.	Clark, McGill, Gassman, Ferns	Constitution revision to a vote in April
9	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark, Konuwa	Discussed without detail in both senate /administration leadership meetings and B&P.
10	Education Master Plan (EMP): Work with College Council to create the new WCC EMP.		Budget and Planning is prioritizing work from 1/29 EMP activity.
11	Distributive Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, Shah	DE Coordinator position has been established. Julie Brown will fill that role as a special project this semester and has been selected to be coordinator beginning Fall 2016. The senate will review a draft DE Handbook on 3/25 and 4/8.