



## Academic Senate Agenda

**Date:** Friday August 28, 2015

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Donna Bahneman** (Adjunct), **Vacant** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Jose Vallejo** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 8/28/15.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 5/21/15 & 8/21/15.
	<i>Discussion/Decision:</i>		
IV	<b>President's Report - Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VII	<b>Review of Senate Purpose – Information/Discussion</b>	Senate	<b>Background:</b> The WCC Academic Senate shall annually review its purpose statement. <b>Objective:</b> Review and consider updating the purpose statement as needed.
	<i>Discussion/Decision:</i>		
VIII	<b>Senate Goals – Information/Discussion</b>	Senate	<b>Background:</b> At the May 21, 2015 retreat, the senate drafted goals for 2015-2016. The list needs to be reviewed, adopted and presented to the YCCD Board of Trustees. <b>Objective:</b> A review and possible modification of the senate goals prior to adoption at the next senate meeting.
	<i>Discussion/Decision:</i>		

IX	<b>Committee Structure – Information/Discussion</b>	Senate	<b>Background:</b> In a number of venues, including the senate, it has been opined that WCC’s committee structure is too bulky. <b>Objective:</b> Begin discussions which may lead to some streamlining of WCC committees. This work will parallel work of College Council.
	<i>Discussion/Decision:</i>		
X	<b>Clear Lake Faculty Representation on WCC Governance Committees – Discussion</b>	Clark, Howerton, Lyons	<b>Background:</b> Tentatively, Clear Lake Center will become part of WCC in Spring 2016. In anticipation of that transition, by the end of Fall Semester 2015 there should be decisions made about how and where the faculty from CLC will be included in WCC’s current committee structure. <b>Objective:</b> Grant the executive team the authority to represent the senate during Summer 2015.
	<i>Discussion/Decision:</i>		
XI	<b>Senate Evaluation – Information/Discussion</b>	Clark	<b>Background:</b> As part of CQI, the senate should annually assess its work and identify areas of improvement and strategies for improvement. <b>Objective:</b> Discuss tool for assessing last year’s senate work.
	<i>Discussion/Decision:</i>		
XII	<b>Elections Update – Information/Discussion</b>	Ferns	<b>Background:</b> Two senators resigned including the VP. <b>Objective:</b> Receive an update on the elections for the vacant seats and discuss the VP position.
	<i>Discussion/Decision:</i>		
XIII	<b>Library Advisory Purpose Statement – Information/Discussion/Action</b>	Clark	<b>Background:</b> LAC has suggested some modifications to its purpose statement. <b>Objective:</b> Consider adoption of the new purpose statement.
	<i>Discussion/Decision:</i>		
XIV	<b>Future Agenda Items-Discussion</b>		Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, CCOF, LGBTQ Safe Zones, ADA in the Classroom
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility (CCOF)</b> .	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws</b> .	Clark, McGill, Gassman, Ferns	In progress
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report