



Academic Senate Agenda

Date: Friday, August 26, 2016

Time/Location: 1-3 PM / WCC Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: Matt Clark (President), Donna McGill-Cameron (CTE), TBA (Adjunct), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (Adjunct At-large), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services)

Ex-officio Members: Mike Papin (Lake County Campus Faculty), Omar Huerta (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 8/26/16.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 5/13/16 regular meeting and 5/13/16 Senate Retreat
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Vice President's Report <ol style="list-style-type: none"> 1. Committee Appointments – Action 2. Curriculum Update – Information/Discussion 3. Other – Information/Discussion 	Howerton	Objective: 1. Appoint faculty members to committees. 2. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Ex-officio Reports - Information	Papin, Huerta	
	<i>Discussion/Decision:</i>		

VIII	Senate Goals 2016/17 – Information/Discussion	Senate	Background: The senate shall annually establish goals and share the goals with the Governing Board. Objective: Final review of proposed senate goals prior to adoption at the September 9 Senate Meeting.
	<i>Discussion/Decision:</i>		
IX	Senate Purpose Statement – Information/Discussion	Senate	Background: The senate shall annually review its purpose statement and revise as needed. Objective: Review the senate purpose statement and recommend revisions, if needed, with the intent to adopt at the September 9 Senate Meeting.
	<i>Discussion/Decision:</i>		
X	Bylaws Revision: Membership – Information/Discussion	Senate	Background: With the addition of Lake County Campus (LCC) to the WCC umbrella, the bylaws should be revised to reflect the representation of the LCC faculty on the senate. Objective: Review a proposal for revising the membership and terms of members of the Academic Senate.
	<i>Discussion/Decision:</i>		
XI	Proposed Prioritization Plan for Instructional Equipment and Deferred Maintenance Funds, Strong Workforce Funds, and Perkins Funds – Information/Discussion	Senate	Background: The Chancellor’s Executive Team (CHEX) has drafted a proposal for allocating funds from certain funding streams. The proposal was brought to DCAS and will now be vetted at each college (at WCC the vetting will take place primarily in Budget and Planning (B&P)). Objective: Review the proposal with the intent of informing the senate appointees to B&P.
	<i>Discussion/Decision:</i>		
XII	WCC Distance Education (DE) Handbook –Action	Brown, Senate	Background: The Curriculum Committee and near future DE Coordinator Julie Brown, working with a faculty member from YC have drafted a DE Handbook. Both senates have reviewed the draft and provided feedback. Some of the feedback has been incorporated into the current draft. Objective: Third senate review of the handbook with the intent to either debate adoption, acceptance, or suggest further changes.
	<i>Discussion/Decision:</i>		
XIII	Flex Guidelines - Action	McGill-Cameron, Senate	Background: WCC Flex Coordinator McGill-Cameron worked with YC Senate President Kemble over the summer to make some revisions (mostly minor) to the revisions the senate adopted last spring. Objective: Review and debate approval (?) of the revisions.
	<i>Discussion/Decision:</i>		
XIV	Election Results - Information	Ferns	Background: Due to a retirement, the senate conducted an election to fill a vacated adjunct senate seat. Objective: Receive the results of the election and welcome the new senator.
	<i>Discussion/Decision:</i>		
XV			
	<i>Discussion/Decision:</i>		
XVI			
	<i>Discussion/Decision:</i>		
XVII			
	<i>Discussion/Decision:</i>		

XVIII			
	<i>Discussion/Decision:</i>		
XIX			
XX	Future Agenda Items-Discussion		Dual Enrollment Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, EMP, MQs
	<i>Discussion/Decision:</i>		
XXI			
	<i>Discussion/Decision:</i>		

Senate Goals, 2015-2016			
#	Goal	Who	Status
1	Student Success: Identify and address barriers to student success (counseling availability, course offerings...).	Clark, Bahneman,	Underway in Student Success Committee
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP.	McGill, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate the faculty, staff, and students at the Clear Lake Campus into the governance, planning, and budgetary processes at WCC.	Clark, Howerton, Papin	Non-senate committee recommendation to be forwarded to committees for consideration.
4	Sabbatical Leave: (Re)define the sabbatical leave process in light of the multi-college transition.	Clark	In (slow) progress
5	Faculty Evaluation: Improve the faculty evaluation process.	Clark, Howerton, Geer	In (slow) progress
6	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	Awaiting Work of CLAS
7	Colusa County Campus (CCC): Create comprehensive process for Colusa County Outreach Facility (CCOF).	Clark, Geer	Midway through CCC Compression Planning. Need to assess the meshing of the compression planning with identified gaps at CCC.
8	Revise Senate Constitution and Bylaws.	Clark, McGill, Gassman, Ferns	Constitution revision to a vote in April
9	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark, Konuwa	Discussed without detail in both senate /administration leadership meetings and B&P.
10	Education Master Plan (EMP): Work with College Council to create the new WCC EMP.		Budget and Planning is prioritizing work from 1/29 EMP activity.
11	Distributive Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, Shah	DE Coordinator position has been established. Julie Brown will fill that role as a special project this semester and has been selected to be coordinator beginning Fall 2016. The senate will review a draft DE Handbook on 3/25 and 4/8.