



Academic Senate Agenda

Date: Friday, August 25, 2017

Time/Location: 1-3:00 PM / WCC Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **TBD** (CTE), **Doug Stone** (WCC Part-time), **Shawn Lanier** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (CCC & LCC Part-time), **Christopher Howerton** (VP, At-large), **Jose Vallejo** (Student Services), **Mike Papin** (LCC)

Ex-officio Members: **Gustavo “Gus” Perez** (ASWCC President)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 8/25/17.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	Discussion		
III	Approval of Minutes-Action		Review and approve the minutes of 5/12/17 regular meeting, 5/12/17 retreat, and 5/18/17 special meeting.
	Discussion/Decision:		
IV	Committee Appointments - Action	Howerton	Objective: Appoint faculty members to committees.
V	ESL Plan – Information/Discussion	Johnston	Background: WCC recently designed and filled an AEBG ESL Resource Faculty position. Objective: Receive an overview of the plans for the ESL work from Jessica Johnston, the AEBG ESL Resource Faculty.
	Discussion/Decision:		
VI	Program Review 2017/18 Proposal – Information/Discussion	Kirschner	Background: Curriculum faculty working with the Dean of Student Success and Institutional Effectiveness are proposing some efficiencies to the program review process. Objective: Receive an overview of the proposal and discuss the next steps.
	Discussion/Decision:		

VII	Academic Calendar Committee Charter - Information	Papin	Background: The District Academic Calendar Committee has drafted changes to its charter. Objective: Receive an overview of the proposed changes with the intent of providing feedback to the WCC rep on the committee, Mike Papin, and to the DCAS reps in anticipation of possible adoption of the changes.
	<i>Discussion/Decision:</i>		
VIII	Draft Academic Calendar 2019/20 - Information	Papin	Background: In May, the District Academic Calendar Committee distributed a draft 2019/20 Academic Calendar Objective: Redistribute the draft calendar to all faculty members with the intent of collecting feedback by the September 8 meeting.
	<i>Discussion/Decision:</i>		
IX	Senate Purpose Statement – Information/Discussion	All	Background: Annually the senate reviews and updates as needed the senate purpose statement. Objective: Review the senate purpose statement with the intent to adopt at the September 8 meeting.
	<i>Discussion/Decision:</i>		
X	Senate Goals – Information/Discussion	Senate	Background: Annually, the Academic Senate shall establish goals and present the goals to the YCCD Board of Trustees. Objective: Review the 2016/17 goals and draft goals for 2017/18 with the intent of adopting at the September 8 meeting.
	<i>Discussion/Decision:</i>		
XI	Senate Committee Membership – Action	Senate	Background: There are three work committees of the Academic Senate (Elections, Academic Standards, and Equivalence). Objective: Assign senators to the three committees.
	<i>Discussion/Decision:</i>		
XII	President’s Report - Information	Clark	
	<i>Discussion/Decision:</i>		
XIII	Vice President’s Report 1. Curriculum Update – Information 2. Other – Information	Howerton	Objective: 1. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
XIV	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
XV	Ex-officio Reports - Information	Perez	
	<i>Discussion/Decision:</i>		
XVI			
	<i>Discussion/Decision:</i>		
XVII			
	<i>Discussion/Decision:</i>		
XVIII			
	<i>Discussion/Decision:</i>		
XIX			

XX			
	<i>Discussion/Decision:</i>		
XXI	Future Agenda Items-Discussion		Data Inquiry Group work and Dashboard, Contitution, Bylaws, and Supplementary Procedures, Senate Appointments, Dual Enrollment, Guided Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

WCC Academic Senate Goals, 2016-2017			
#	Goal	Who	Status
1	Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).	Clark, Vallejo	Ongoing
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees).	McGill-Cameron, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate LCC faculty and staff members into the WCC governance and planning structure. Ensure that LCC students are not negatively impacted by the transition.	Clark, Howerton, Papin	In progress. The senate and College Council have filled newly added LCC seats.
4	Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.	McGill-Cameron, Clark, Howerton	Preliminary conversations have taken place.
5	Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development.	Howerton	In progress. New assessment tool was piloted last year. Team training started this year.
6	Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.	Clark	The Sabbatical Leave Task Force has drafted recommendations; review underway in the senates.
7	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	DCAS is awaiting work of CLAS
8	Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning.	Clark, Geer, Vallejo, Papin	Environmental scans (internal and external) have been completed.
9	Revise Senate Constitution and Bylaws.	Clark, McGill-Cameron, Gassman, Ferns	In progress
10	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark	Very preliminary discussions
11	Education Master Plan (EMP): Work with College Council to create the new WCC EMP	Clark, Howerton	In progress; the senate has received and reviewed the second draft of the EMP.
12	Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, McGill-Cameron	DE coordinator established; DE Handbook approved; senate DE Subcommittee established.