



Academic Senate Agenda

Date: Friday August 22nd, 2014

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (Vice President, CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Absent:

Guests:

Item	Description	Owner	Action/ Information	Background
I	Approval of Agenda		Action	Approve agenda of 8/22/14.
II	Public Comment			Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion/Decision:</i>			
III	Approval of Minutes			Review and approve the meeting minutes of 5/22/14 and 8/15/14.
	<i>Discussion/Decision:</i>			
IV	President's Report	Clark	Information/ Discussion	
	<i>Discussion/Decision:</i>			
V	Vice President's Report a. Curriculum Update b. Committee Appointments	McGill-Cameron	a. Information b. Action	
	<i>Discussion/Decision:</i>			

Item	Description	Owner	Action/ Information	Background
VI	Welcome of WCC President	Clark	Information	Welcome Dr. Michael White to WCC and afford him the opportunity to address the senate.
	<i>Discussion/Decision:</i>			
VII	Curriculum Committee Report	Asmus	Information	Provide the senate with an overview of last year's accomplishments and this year's goals of the Curriculum Committee. Identify items which will require senate support in the upcoming year.
	<i>Discussion/Decision:</i>			
VIII	Purpose Statement and Membership	Senate	Discussion	Review Purpose Statement to provide focus for this year's senate work. Also review membership and discuss potential changes when Clear Lake realignment occurs.
	<i>Discussion/Decision:</i>			
IX	Website Redesign Project	Ferns/ Howerton	Information/ Discussion	The District has committed funds to redesign the District and college web sites. WCC needs to identify one or more persons to coordinate efforts on behalf of WCC. The committee will be comprised of District IT, YC representatives, and an outside web consultant.
	<i>Discussion/Decision:</i>			
X	Senate Goals	Senate	Discussion	Affirm goals and leads for the senate goal discussed at the senate retreat in May. Determine if list requires changes.
	<i>Discussion/Decision:</i>			
XI	Senate Agendas, Committee Reports, Senator Reports, and Public Comment	Senate	Discussion	Discuss possible changes in the agenda format, committee reports to the senate, public comment, and senator reports to the senate.
	<i>Discussion/Decision:</i>			
XII	Future Agenda Items			Student Equity Plan, College Catalog, SSSP, CCOF WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>			

Senate Goals, 2014-2015 (13 total goals)

#	Goal	Who	Status
1	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	Communication: Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	TBD
4	Academic Standards: Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	Student Success: Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	Faculty Development: Find more opportunities/activities focused on student success.	Chetra, McGill- Cameron	In progress
7	Improve faculty evaluation process.	Clark, Howerton	In progress
8	Work to create comprehensive process for Colusa County Outreach Facility (CCOF) .	Clark, Chetra, Geer	Early in process
9	Revise Senate Constitution and Bylaws .	Clark, McGill, Gassman, Ferns	In progress
10	Professional standards research	Clark	TBD
11	Sustainability and grant funding	Clark, McGill- Cameron	TBD
12	Clearlake College transition	Clark, Howerton	In progress
13	Update the Student Code of Conduct	Bahneman	TBD