



## Academic Senate Special Meeting Minutes

**Date:** Wednesday, May 18, 2016

**Time/Location:** 12:35-12:50 PM / WCC Room 852

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** Matt Clark (President), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Christopher Howerton (VP, At-large), Donna McGill-Cameron (CTE), Jaya Shah (Math & Science)

**Absent:** Omar Huerta (ASWCC Rep), Mike Papin (Lake County Campus Faculty), Donna Bahneman (Adjunct), Pam Geer (Adjunct At-large), Jose Vallejo (Student Services)

**Guests:** J. Schulte

**Call to order 12:38 p.m.**

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda - Action</b>		Approve agenda of 5/18/16. Agenda approved (MSC Howerton/Gassman)
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion: None</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 5/13/16
	<i>Discussion/Decision:</i> 1. The meeting minutes of 5/13/16 are approved (MSC Gassman/Howerton)		
IV	<b>Flex Guidelines – Action</b>	Senate	<b>Background:</b> Flex Coordinator Donna McGill-Cameron and her counterpart at YC have drafted new Flex guidelines. The guidelines have been reviewed by both senates and feedback has been incorporated. <b>Objective:</b> Second senate read of the draft guidelines with intent to debate adoption.
	<i>Discussion/Decision:</i> ➤ <b>Approve the adoption of the updated Flex guidelines (MSC Gassman/Howerton)</b>		
V	<b>Summer Authority for Senate Executive Team – Action</b>	Senate	<b>Background:</b> Annually the senate grants the executive team the authority to represent the senate during the summer. <b>Objective:</b> Debate granting of authority to the senate executive team for summer 2016.

	<p><i>Discussion/Decision:</i></p> <ul style="list-style-type: none"> <li>➤ <b>Approve the granting of the senate executive team the authority to represent the senate during the summer (MSC Gassman/Shah)</b></li> </ul> <p><b>Senate Executive Committee</b></p> <ul style="list-style-type: none"> <li>➤ Matt Clark (President)</li> <li>➤ Christopher Howerton (Vice President)</li> <li>➤ Kevin Ferns (Secretary)</li> </ul>		
	<p><b>Senate Meeting Schedule for 2016-17 - Action</b></p>	<p>Senate</p>	<p><b>Background:</b> At the last meeting of each academic year the senate shall adopt its meeting schedule for the subsequent year for dissemination.</p> <p><b>Objective:</b> Debate adoption of the draft 2016-17 WCC Academic Senate meeting schedule.</p>
<p>VI</p>	<p><i>Discussion/Decision:</i></p> <ul style="list-style-type: none"> <li>➤ <b>Approve the senate meeting schedule for 2016/2017 (MSC Howerton/Gassman)</b></li> </ul> <p><b>Meetings for Fall Semester 2016</b></p> <ul style="list-style-type: none"> <li>➤ August 26, 2016</li> <li>➤ September 9, 2016</li> <li>➤ September 23, 2016</li> <li>➤ October 14, 2016</li> <li>➤ October 28, 2016</li> <li>➤ November 18, 2016</li> <li>➤ December 2, 2016</li> </ul> <p><b>Meetings for Spring Semester 2017</b></p> <ul style="list-style-type: none"> <li>➤ January 27, 2017</li> <li>➤ February 10, 2017</li> <li>➤ February 24, 2017</li> <li>➤ March 10, 2017</li> <li>➤ March 24, 2017</li> <li>➤ April 14, 2017</li> <li>➤ April 28, 2017</li> <li>➤ May 12, 2017</li> </ul>		

Meeting adjourned 12:42 p.m.