



Academic Senate Agenda

Date: Friday, May 12, 2017

Time/Location: 1-2:30 PM / WCC Room 113 & LCC Room 115

Senate Roles and Responsibilities (The 10+1)	
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Doug Stone (WCC Part-time), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC & LCC Part-time), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services), Mike Papin (LCC)

Ex-officio Members: Ali Harder (ASWCC President)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 5/12/17.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 4/28/17 regular meeting.
	<i>Discussion/Decision:</i>		
IV	President's Report - Information	Clark	
	<i>Discussion/Decision:</i>		
V	Vice President's Report <ol style="list-style-type: none"> 1. Curriculum Update – Information 2. Committee Appointments – Action 3. Other – Information 	Howerton	Objective: 1. Receive update on work of the Curriculum Committees. 2. Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Allocation of Professional Development (PD) Funds from Faculty Enhancement Monies for FT Faculty – Action	Senate	Background: In the 2016-17 district budget, the Board of Trustees allocated \$100k of the Faculty Enhancement monies (that the district had received from the state for tenure track hiring), for full-time faculty professional development. Recently the district allocated monies to the two colleges, for use this year and next. The Chancellor stated that the Board of Trustees wants the monies to support PD activities tied to improved student outcomes. Objective: Debate adoption of the proposed process for allocation of the PD funds available through the Faculty Enhancement allocation.
	<i>Discussion/Decision:</i>		

VII	Institutional Effectiveness Goals – Information/Discussion	Senate	Background: Annually, the college sends Institutional Effectiveness goals to the state Chancellor’s Office. Objective: Review of the draft 2017/18 goals and the draft long-term goals, with the intent of debating endorsement at a Special Meeting.
	<i>Discussion/Decision:</i>		
VIII	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
IX	Ex-officio Reports - Information	Harder	
	<i>Discussion/Decision:</i>		
X	Senate Calendar 2017/18 – Action	Ferns	Background: Annually, the senate shall adopt the regular meeting schedule for the subsequent Academic Year. Objective: Second review of the draft 2017/18 WCC Academic Senate regular meeting schedule, with the intent of debating adoption.
	<i>Discussion/Decision:</i>		
XI	Summer Authority for Senate Executive Team – Action	Senate	Background: Annually the senate grants the executive team the authority to represent the senate during the summer. Objective: Debate adoption of granting the executive team the authority to represent the senate during Summer 2017.
	<i>Discussion/Decision:</i>		
XII	Senate Committee Membership – Action	Senate	Background: There are three work committees of the Academic Senate (Elections, Academic Standards, and Equivalence). Objective: Assign senators to the three committees.
	<i>Discussion/Decision:</i>		
XIII	Data Inquiry Group (DIG) Work Product Summary – Information/Discussion	Howerton	Background: DIG is in the process of creating a “dashboard” which will allow faculty members improved access to data that drives decision-making. As part of the process, a Work Process Summary is available. Ideally, dashboard rollout will occur at Convocation. Objective: Review of the work product summary and provide feedback.
	<i>Discussion/Decision:</i>		
XIV	Spring Plenary Resolutions Review – Information/Discussion	Senate	Background: At Spring Plenary last weekend, the body adopted all resolutions in the packet (some in amended form). The following adopted resolutions urge action by local senates: 3.02, 11.01, 12.02, 17.01, 17.02, and 17.03. (Link to adopted resolutions - click here) Objective: Review those resolutions urging local senate actions and consider the need/desirability/form of any such actions.
	<i>Discussion/Decision:</i>		
XV			
	<i>Discussion/Decision:</i>		
XVI			
	<i>Discussion/Decision:</i>		
XVII			
	<i>Discussion/Decision:</i>		

XVIII			
	<i>Discussion/Decision:</i>		
XIX			
	<i>Discussion/Decision:</i>		
XX			
	<i>Discussion/Decision:</i>		
XXI	Future Agenda Items-Discussion		Senate Appointments, Dual Enrollment, Guided Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

Adopted WCC Academic Senate Goals, 2016-2017			
#	Goal	Who	Status
1	Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).	Clark, Vallejo	Ongoing
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees).	McGill-Cameron, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate LCC faculty and staff members into the WCC governance and planning structure. Ensure that LCC students are not negatively impacted by the transition.	Clark, Howerton, Papin	In progress. The senate and College Council have filled newly added LCC seats.
4	Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.	McGill-Cameron, Clark, Howerton	Preliminary conversations have taken place.
5	Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development.	Howerton	In progress. New assessment tool was piloted last year. Team training started this year.
6	Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.	Clark	The Sabbatical Leave Task Force has drafted recommendations; review underway in the senates.
7	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	DCAS is awaiting work of CLAS
8	Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning.	Clark, Geer, Vallejo, Papin	Environmental scans (internal and external) have been completed.
9	Revise Senate Constitution and Bylaws.	Clark, McGill-Cameron, Gassman, Ferns	In progress
10	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark	Very preliminary discussions
11	Education Master Plan (EMP): Work with College Council to create the new WCC EMP	Clark, Howerton	In progress; the senate has received and reviewed the second draft of the EMP.
12	Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, McGill-Cameron	DE coordinator established; DE Handbook approved; senate DE Subcommittee established.