



## Academic Senate Agenda

**Date:** Friday May 8, 2015

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** Matt Clark (President), Donna McGill-Cameron (CTE), Donna Bahneman (Adjunct), Talwinder Chetra (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (Adjunct At-large), Christopher Howerton (At-large), Cheryl Latimer (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 5/8/15.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 4/24/15.
	<i>Discussion/Decision:</i>		
IV	<b>President's Report - Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VII	<b>Diversity Committee Report, LGBTQIA Update, &amp; Safe Zones at WCC</b>	Strode	<p><b>Background:</b> The WCC Diversity Committee has been busy this semester. One activity was a presentation on strategies for making a college a better environment for inclusiveness of and success of LGBTQIA students.</p> <p><b>Objective:</b> Receive an update on the work of the Diversity Committee and explore ways that the senate can support the work underway to make WCC an institution that fosters success of LGBTQIA students.</p>
	<i>Discussion/Decision:</i>		

VIII	<b>Summer Authority for Senate Executive Team – Action</b>	Clark, Gassman, Ferns, McGill-Camerons	<b>Background:</b> Annually the senate grants the executive team the authority to represent the senate during the summer. <b>Objective:</b> Grant the executive team the authority to represent the senate during Summer 2015.
	<i>Discussion/Decision:</i>		
IX	<b>HSI Grant Writing Update – Information/Discussion</b>	Konuwa, Brown	<b>Background:</b> A team is working on the WCC Title V (HSI) grant. <b>Objective:</b> Receive an update of the work to date and the timeframe for feedback.
	<i>Discussion/Decision:</i>		
X	<b>Senate Meeting Schedule for 2015/16 - Action</b>	Ferns	<b>Background:</b> At the last meeting of each academic year the senate shall adopt its meeting schedule for the subsequent year for dissemination. <b>Objective:</b> Review and adopt the 2015/16 WCC Academic Senate meeting schedule.
	<i>Discussion/Decision:</i>		
XI	<b>Senate Evaluation – Information/Discussion</b>	Clark	<b>Background:</b> As part of CQI, the senate should assess its work and identify areas of improvement and strategies for improvement. <b>Objective:</b> Discuss tool for assessing this year’s senate work.
	<i>Discussion/Decision:</i>		
XII	<b>Resolutions of Appreciation – Information/Discussion</b>	Clark	<b>Background:</b> A number of transitions have taken (and will take) place this year at WCC and within the district. <b>Objective:</b> Identify people to thank for their efforts at WCC and within the district.
	<i>Discussion/Decision:</i>		
XIII	<b>Library Advisory Purpose Statement – Information/Discussion/Action</b>	Clark	<b>Background:</b> LAC has suggested some modifications to its purpose statement. <b>Objective:</b> Consider adoption of the revised purpose statement.
	<i>Discussion/Decision:</i>		
XIV	<b>Future Agenda Items- Discussion</b>		Senate Meeting Schedule for 2015/16, Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws, LAC Purpose Statement
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility (CCOF)</b> .	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws</b> .	Clark, McGill, Gassman, Ferns	In progress

<b>Senate Goals, 2014-2015 (14 goals)</b>			
<b>#</b>	<b>Goal</b>	<b>Who</b>	<b>Status</b>
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report