



## Academic Senate Agenda

**Date:** Friday, April 27, 2018

**Time/Location:** 1:00 - 4:00 PM / WCC Room 852 & LCC Room 115A

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** Matt Clark (President), Jeannine Mullin (CTE), Doug Stone (WCC Part-time), Shawn Lanier (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Doug Harris (CCC & LCC Part-time), Christopher Howerton (VP, At-large, President-Elect), Jose Vallejo (Student Services), Mike Papin (LCC)

**Ex-officio Members:** Gurtaj Grewal (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda – Action</b>		Approve agenda of 4/27/18.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
III	<b>Approval of Minutes – Action</b>		Review and approve the minutes of 3/9/18 regular meeting and 3/13/18 special meeting.
<i>Discussion/Decision:</i>			
IV	<b>Committee Appointments – Action</b>	Howerton	<b>Objective:</b> Appoint faculty members to committees.
<i>Discussion/Decision:</i>			
V	<b>Pathways: Proposed WCC Pathways Steering Group – Information/Discussion</b>	Pierro, Clark	<p><b>Background:</b> The task force, under the leadership of the Student Success Committee, tasked with drafting WCC’s pathways plan was also tasked with proposing membership and compensation for a team to lead future pathways work.</p> <p><b>Objective:</b> The first read of a proposed membership/compensation plan with the intent to provide feedback and, at a later meeting, consider endorsement.</p>
<i>Discussion/Decision:</i>			

VI	<b>Diversity Committee Purpose and EEO Considerations– Information/Discussion</b>	Howerton	<p><b>Background:</b> College Council, with feedback from senate leadership, issued a charge statement to the Diversity Committee. The charge statement focused primarily on reviewing the current purpose of the committee and recommending changes. College Council and the senate received an initial response from the committee. Additionally, questions exist regarding a district EEO committee, and a WCC EEO committee.</p> <p><b>Objective:</b> Review the charge and the response and provide feedback regarding next steps. Also, discuss concerns regarding EEO at the college and at the district level.</p>
<i>Discussion/Decision:</i>			
VII	<b>Instructional Design Work to Date and Future Steps – Information/Discussion</b>	Allen	<p><b>Background:</b> WCC hired an Instructional Designer, Betsy Allen, to improve our distance education profile.</p> <p><b>Objective:</b> Receive a report on the work to date, next steps, and identified challenges.</p>
<i>Discussion/Decision:</i>			
VIII	<b>Senate Webpage – Information/Discussion</b>	Howerton	<p><b>Background:</b> VP Howerton continues to update the senate webpage.</p> <p><b>Objective:</b> Review the changes and provide feedback.</p>
<i>Discussion/Decision:</i>			
IX	<b>Senate Secretary Election – Action</b>	Clark	<p><b>Background:</b> Once elections of senators and VP are complete, the senate shall elect the Senate Secretary from the senate full-time membership</p> <p><b>Objective:</b> Elect the WCC Academic Senate Secretary for 2018-2019.</p>
<i>Discussion/Decision:</i>			
X	<b>AP/BP Revisions in DCAS – Information/Discussion/Action</b>	Clark, Howerton	<p><b>Background:</b> DCAS will be undertaking revisions of a large number of APs and BPs that are 10+1 in nature during the 2017-2018 Academic Year.</p> <p><b>Objective:</b> Update on AP/BPs currently undergoing revision.</p>

			<b>Current AP/BP Revisions for Review:</b> See attachment with AP/BPs and links.
<i>Discussion/Decision:</i>			
XI	<b>Flex and DE Classes – Information/Discussion</b>	Ferns, Clark	<b>Background:</b> Currently flex is not required for online instruction. <b>Objective:</b> First read of a recommendation to remove flex exemption for online instruction from the Flex Guidelines.
<i>Discussion/Decision:</i>			
XII	<b>Area A Debrief, Plenary Debrief, and Concerns Regarding the California Community Colleges' Chancellor – Information/Discussion</b>	Clark, Howerton	<b>Background:</b> Clark and Howerton both attended last month's ASCCC Area A Meeting and this month's ASCCC Plenary. At both, concerns regarding communication between the system Chancellor and ASCCC were major topics of discussion. One CCC has already passed a resolution of no confidence in the chancellor and others will consider. <b>Objective:</b> Provide a debriefing of the two events, discuss resolutions urging local senate action, and discuss the chancellor situation and any possible associated action.
<i>Discussion/Decision:</i>			
XIII	<b>Senate Powers for Summer &amp; Senate Retreat – Information/Discussion</b>	Clark	<b>Background:</b> Annually, the senate has taken action to grant powers to the executive team for the summer. The senate has also held retreats at the end of the academic year. <b>Objective:</b> Discussion of both items and discuss dates/locations for the latter if we agree to hold.
<i>Discussion/Decision</i>			
XIV	<b>Accreditation – Information/Discussion</b>	Clark, Howerton	<b>Background:</b> The Institution Self Evaluation Report (ISER), which includes a Quality Focus Essay (QFE) is due to ACCJC this summer and the visiting team will visit in

			October 2018. The ISER requires senate signoff. <b>Objective:</b> Update on the status of the WCC ISER and QFE.
	<i>Discussion/Decision</i>		
XV	AB 705 & MMAP – Information/Discussion	Clark, Ferns	<b>Background:</b> AB 705 which requires acceleration and required components for multiple measures, while targeted at English, math, and ESL, will affect most disciplines and programs at the college <b>Objective:</b> Update on status and begin conversations regarding assessing impact across the college.
	<i>Discussion/Decision:</i>		
XVI	President’s Report –Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
XVII	Vice President’s Report 1. Curriculum Update – Information 2. Other – Information	Howerton	<b>Objective:</b> 1. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
XVIII	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
XIX	Ex-officio Reports - Information	Grewal	
	<i>Discussion/Decision:</i>		
XX	Future Agenda Items-Discussion		AB 705 & MMAP, Reporting Structure and Functional Maps, Data Inquiry Group work and Dashboard, Constitution, Bylaws, and Supplementary Procedures, Senate Appointments, Dual Enrollment, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update
	<i>Discussion/Decision:</i>		

WCC Academic Senate Goals, 2017-2018			
#	Goal	Lead(s)	Status
1	<b>Student Success:</b> Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...).		
2	<b>Accreditation:</b> Ensure faculty participation in all facets of the accreditation process.		
3	<b>Equivalency Process:</b> Revise the district equivalency process.		
4	<b>Professional Development:</b> Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities.		

WCC Academic Senate Goals, 2017-2018			
#	Goal	Lead(s)	Status
5	<b>Faculty Evaluation:</b> Improve the faculty evaluation process with an increased focus on professional development.		
6	<b>Sabbatical Leave:</b> Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process.		
7	<b>Committee Structure &amp; Reporting Structure:</b> Establish processes for consistent information access and dissemination. Consider restructuring of committees to increase effectiveness.		
8	<b>Colusa County Campus (CCC) Planning:</b> Create comprehensive process for CCC scheduling and planning.		
9	Revise <b>Senate Constitution and Bylaws.</b>		
10	<b>Sustainability and Grant Funding:</b> Define process for seeking grants and sustaining work after grants or categorical funds expire.		
11	<b>Initiative (Guided Pathways, Dual Enrollment...) Ownership:</b> Establish process that codifies faculty roles in initiative driven work.		
12	<b>Distance Education (DE):</b> Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, curriculum development, technology, faculty training, student training, student supplemental resources, and ensuring regular, effective, instructor-initiated contact.		