



## Academic Senate Agenda

**Date:** Friday April 24, 2015

**Time/Location:** 1-3 PM / Room 113

### Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines.</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Educational program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> </ol> | <ol style="list-style-type: none"> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate</li> </ol> |
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**Senators:** Matt Clark (President), Donna McGill-Cameron (CTE), Donna Bahneman (Adjunct), Talwinder Chetra (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (Adjunct At-large), Christopher Howerton (At-large), Cheryl Latimer (Student Services)

Item	Description-Type	Lead	Background and Objective
I	<b>Approval of Agenda -Action</b>		Approve agenda of 4/24/15.
II	<b>Public Comment</b>		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	<b>Approval of Minutes-Action</b>		Review and approve the minutes of 4/17/15.
	<i>Discussion/Decision:</i>		
IV	<b>President's Report - Information/Discussion</b>	Clark	
	<i>Discussion/Decision:</i>		
V	<b>Committee Appointments - Action</b>	Senate	<b>Objective:</b> Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	<b>Senate/Committee Reports - Information</b>	Senate	
	<i>Discussion/Decision:</i>		
VII	<b>Diversity Committee Report, LGBTQIA Update, &amp; Safe Zones at WCC</b>	Strode	<p><b>Background:</b> The WCC Diversity Committee has been busy this semester. One activity was a presentation on strategies for making a college a better environment for inclusiveness of and success of LGBTQIA students.</p> <p><b>Objective:</b> Receive an update on the work of the Diversity Committee and explore ways that the senate can support the work underway to make WCC an institution that fosters success of LGBTQIA students.</p>
	<i>Discussion/Decision:</i>		

VIII	<b>Formation of HSI Grant Team – Information/Discussion</b>	Clark, Gassman, Ferns, McGill-Camerons	<p><b>Background:</b> The administration asked for two faculty members to work with two administrators to write this year’s Title V (HSI) grant. Due to the scoring that will be used for this year’s process, emphasis on DE and student services were requested. Clark asked to add a third faculty member be added representing the WCC Student Success Committee. Appointments have been made and a faculty member has raised concern about the process and composition of the writing team.</p> <p><b>Objective:</b> Discuss the concerns raised and consider further steps.</p>
	<i>Discussion/Decision:</i>		
IX	<b>MQs and Equivalency Task Force Update – Information/Discussion</b>	Clark	<p><b>Background:</b> DCAS tasked a group to review and update the district policies for MQs and equivalencies.</p> <p><b>Objective:</b> Update the senate on the work to date of the task force, the next steps, and seek senate feedback.</p>
	<i>Discussion/Decision:</i>		
X	<b>AP 5055 Enrollment Priorities – Information/Discussion</b>		<p>Background: The three associated student groups have requested their members be granted enrollment priority status at the same level as, for example athletes. There is also an update on the lingering issue of what units to count in determining enrollment status.</p> <p>Objective: Discuss the associated students’ request with the intent of inform our senate vote at DCAS for such a proposal. Also, provide an update on the units to be used.</p>
	<i>Discussion/Decision:</i>		
XI	<b>AP 4100 Graduation Requirements for Degrees and Certificates, AP 4231 Grade Change, and AP 4105 Distance Education – Information Discussion</b>	Clark, McGill-Cameron	<p><b>Background:</b> All three APs are in some stage of updating. Feedback is being sought.</p> <p><b>Objective:</b> Provide feedback and inform the senate vote in DCAS on each of the APs.</p>
	<i>Discussion/Decision:</i>		
XII	<b>Plenary Debriefing, ASCCC Work, and Senate Liasons – Information/Discussion</b>	Clark, Chetra	<p><b>Background:</b> The ASCCC Spring Plenary took place April 9-11. Among the resolutions passes were three that suggested that local senates establish liaison positions for CTE, noncredit, and legislation and a fourth suggesting that senates establish a process for faculty recognition.</p> <p><b>Objective:</b> Continued discussion of the resolutions that were passed and their impact on WCC. Discuss the need for the recommended liaison positions. We will also discuss the extent to which state issues should be part of our agendas</p>
	<i>Discussion/Decision:</i>		
XIII	<b>IEPI Recommendations from Student Success Committee - Discussion/Action</b>	Clark	<p><b>Background:</b> The Student Success Committee makes recommendations to the senate and College Council regarding Institutional Effectiveness Partnership Initiative targets. They have recommended changes in three targets.</p> <p><b>Objective:</b> Consider recommendations and approve or return to Student Success Committee.</p>
	<i>Discussion/Decision:</i>		

XIV	<b>Senate Goals Update – Information/Discussion</b>	Senate	<b>Background:</b> Annually the senate establishes goals. <b>Objective:</b> Update status of 2014-15 goals and begin discussion of 20-15-16 goals.
	<i>Discussion/Decision:</i>		
XV	<b>Future Agenda Items-Discussion</b>		Senate Meeting Schedule for 2015/16, Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws, LAC Purpose Statement
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	<b>Curriculum:</b> Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	<b>Communication:</b> Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	<b>Grading Policies:</b> Review, update, and distribute Faculty Handbook.	Clark	TBD
4	<b>Academic Standards:</b> Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	<b>Student Success:</b> Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	<b>Faculty Development:</b> Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve <b>faculty evaluation</b> process.	Clark, Howerton	In progress
8	Work to create comprehensive <b>process for Colusa County Outreach Facility (CCOF)</b> .	Clark, Chetra, Geer	Early in process
9	Revise <b>Senate Constitution and Bylaws</b> .	Clark, McGill, Gassman, Ferns	In progress
10	<b>Professional standards</b> research	Clark	TBD
11	<b>Sustainability and grant funding</b>	Clark, McGill-Cameron	TBD
12	<b>Clearlake College transition</b>	Clark, Howerton	In progress
13	Update the <b>Student Code of Conduct</b>	Bahneman	TBD
14	<b>Accreditation</b>	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report