



Academic Senate Agenda

Date: Friday March 27, 2015

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Donna Bahneman (Adjunct), Talwinder Chetra (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (Adjunct At-large), Christopher Howerton (At-large), Cheryl Latimer (Student Services)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 3/27/15.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 2/27/15.
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Instructional Effectiveness Partnership Institute (IEPI) – Information/Discussion	Senecal	<p>Background: The Chancellor's Office, beginning in June 2015, will require and Institutional Effectiveness report from each college. Dean Senecal attended a recent workshop related to IEPI. The college needs to identify institutional effectiveness goals.</p> <p>Objective: Receive information regarding the IEPI and the associated process of establishing college goals, to inform a senate recommendation regarding the selection of goals.</p>
	<i>Discussion/Decision:</i>		

VIII	SENSE and CCCSE Surveys – Information/Discussion	Senecal	<p>Background: WCC participated in the SENSE survey last year and will participate in the CCCSE survey in the Fall. Data from the former is available at the WCC Planning and Research website.</p> <p>Objective: Discuss the importance of the two surveys to WCC’s planning, review the highlights of the SENSE survey results, and plan for participation in the CCCSE survey. This will also be a chance to ask Senecal about the SENSE survey data.</p>
	<i>Discussion/Decision:</i>		
IX	AP 4231 Grade Changes– Information/Discussion	Clark	<p>Background: Changes to AP 4231 has been forwarded from DCAS to the senates for feedback and approval</p> <p>Objective: Vote on adoption of the proposed revisions.</p>
	<i>Discussion/Decision:</i>		
X	Constitution & Bylaws Update – Information/Discussion	Clark, Gassman, Ferns, McGill-Camerons	<p>Background: The senate is in the process of updating its constitution and bylaws.</p> <p>Objective: Receive feedback regarding questions originally distributed at the Feb. 27 senate meeting and updated on March 24.</p>
	<i>Discussion/Decision:</i>		
XI	Title V (HSI) Grant Overview – Information/Discussion	Konuwa	<p>Background: WCC was not granted a Title V grant in last year’s process. In odd numbered years the additional grants have been granted from the list of those colleges that applied but did not receive grants the previous year. This year the entire process is being opened again.</p> <p>Objective: Receive information regarding WCC’s strategy for this round of applications and engage in discussions to inform the strategy.</p>
	<i>Discussion/Decision:</i>		
XII	AP 7161 Flex Guidelines and District Flex Retreat – Information Discussion	Clark, McGill-Cameron	<p>Background: AP 7161 is being updated. A group at YC has drafted changes. In addition to the update there are a number of Flex issues to be explored (e.g., number of Flex days, number of mandatory Flex days).</p> <p>Objective: Begin process for feedback on AP 7161 and discuss strategy for identifying WCC attendees at a Flex retreat.</p>
	<i>Discussion/Decision:</i>		
XIII			
	<i>Discussion/Decision:</i>		
XIV	Future Agenda Items-Discussion		Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws, LAC Purpose Statement
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	Communication: Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	TBD
4	Academic Standards: Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	Student Success: Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work

Senate Goals, 2014-2015 (14 goals)			
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6	Faculty Development: Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve faculty evaluation process.	Clark, Howerton	In progress
8	Work to create comprehensive process for Colusa County Outreach Facility (CCOF) .	Clark, Chetra, Geer	Early in process
9	Revise Senate Constitution and Bylaws .	Clark, McGill, Gassman, Ferns	In progress
10	Professional standards research	Clark	TBD
11	Sustainability and grant funding	Clark, McGill-Cameron	TBD
12	Clearlake College transition	Clark, Howerton	In progress
13	Update the Student Code of Conduct	Bahneman	TBD
14	Accreditation	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report