



Academic Senate Agenda

Date: Friday March 13, 2015

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Donna Bahneman** (Adjunct), **Talwinder Chetra** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (At-large), **Cheryl Latimer** (Student Services)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 3/13/15.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 2/27/15.
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Secretary Election - Action	Ferns	Background: Since there is load connected to the senate secretary position, election of the senate secretary must take place prior to the finalizing of the Fall schedule. Objective: Elect a Secretary for the 2015/16 academic year.
	<i>Discussion/Decision:</i>		

VIII	Accreditation Update – Information/Discussion	Clark, Howerton, Konuwa	<p>Background: Work on WCC’s Midterm Report to ACCJC is underway. A Substantive Change Report is also underway. Further a review of the WCC governance structure relating to accreditation is due for review. Specifically, defining ART, The Accreditation Steering Committee, and the faculty ALO are all in need of (re)definition.</p> <p>Objective: Receive update on Midterm Report and Substantive Change. Discuss WCC accreditation structure and consider possible changes.</p>
	<i>Discussion/Decision:</i>		
IX	AP 4260 Prerequisites and Corequisites & AP 4231 Grade Changes– Information/Discussion	Clark	<p>Background: Changes to AP 4260 have been approved by the Curriculum Committee faculty co-chairs and are being forwarded to the senate for approval (?). Changes to AP 4231 are being forwarded to the senates for feedback.</p> <p>Objective: Provide feedback regarding each AP and discuss the senates’ role in the process of updating Aps that go through the Curriculum Committees.</p>
	<i>Discussion/Decision:</i>		
X	WCC Committee Structure and CLC Transition – Information/Discussion	Clark, Howerton	<p>Background: CLC transition to WCC is anticipated to occur in 2016. The role of CLC faculty members on various college committees must be defined prior to that point.</p> <p>Objective: Update progress and discuss direction of this work.</p>
	<i>Discussion/Decision:</i>		
XI	Constitution & Bylaws Update – Information/Discussion	Clark, Gassman, Ferns, McGill-Camerons	<p>Background: The senate is in the process of updating its constitution and bylaws.</p> <p>Objective: Receive feedback regarding questions distributed at the Feb. 27 senate meeting.</p>
	<i>Discussion/Decision:</i>		
XII	Library Advisory Committee Update– Information/Discussion	Clark	<p>Background: After a period of dormancy, LAC has started meeting again.</p> <p>Objective: Receive an update on status, issues, and work plan.</p>
	<i>Discussion/Decision:</i>		
XIII	ASCCC Spring/Summer Events – Information/Discussion/Action	Senate	<p>Background: The state academic senate (ASCCC) holds various events throughout the year. At the last senate meeting we agreed to work with the administration to secure regular attendance at these meetings. Upcoming events are the Academic Academy, Spring Plenary, Vocational Leadership Institute, Leadership Institute, and Curriculum Institute.</p> <p>Objective: Select attendees that the senate will fund for these and determine the number of attendees we will ask the administration to fund.</p>
	<i>Discussion/Decision:</i>		
XIV	Future Agenda Items- Discussion		Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

#	Goal	Who	Status
1	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	Communication: Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	TBD
4	Academic Standards: Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	Student Success: Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	Faculty Development: Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve faculty evaluation process.	Clark, Howerton	In progress
8	Work to create comprehensive process for Colusa County Outreach Facility (CCOF) .	Clark, Chetra, Geer	Early in process
9	Revise Senate Constitution and Bylaws .	Clark, McGill, Gassman, Ferns	In progress
10	Professional standards research	Clark	TBD
11	Sustainability and grant funding	Clark, McGill-Cameron	TBD
12	Clearlake College transition	Clark, Howerton	In progress
13	Update the Student Code of Conduct	Bahneman	TBD
14	Accreditation	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report