



Academic Senate Agenda

Date: Friday, March 11, 2016

Time/Location: 1-3 PM / WCC Room 113 & LCC Room 115

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Donna Bahneman (Adjunct), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (Adjunct At-large), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services)

Ex-officio Members: Mike Papin (Lake County Campus Faculty), Omar Huerta (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda - Action		Approve agenda of 3/11/16.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 12/04/15, and 2/26/16
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Vice President's Report <ol style="list-style-type: none"> 1. Committee Appointments – Action 2. Curriculum Update – Information/Discussion 3. Other – Information/Discussion 	Clark, McGill-Cameron	Objective: 1. Appoint faculty members to committees. 2. Receive update on work of the Curriculum Committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Ex-officio Reports - Information	Papin, Huerta	
	<i>Discussion/Decision:</i>		
VIII	Election of Senate VP and Secretary for 2016-17 - Action	Senate	Background: Each Spring semester the senate elects a VP and a secretary for the following academic year. Objective: Elect a VP and a secretary for 2016-2017.
	<i>Discussion/Decision:</i>		

IX	DIGs/Division Chairs(Liaisons) – Information/Discussion	Senate	Background: Discussion continues regarding the possibility of establishing faculty positions to act as division or data inquiry group leads. WCC President White has distributed information relative to his vision of such a position and has proposed a small workgroup be established to draft the position duties and scope. Objective: Continued discussion as we work with the administration to craft a description of such positions.
	<i>Discussion/Decision:</i>		
X	College Handbook Committee Template – Information/Discussion	Senate	Background: As part of an effort to update the WCC College Handbook, College Council recently looked at a draft Committee Purpose Statement template. Objective: Review the draft template and provide feedback.
	<i>Discussion/Decision:</i>		
XI	Faculty Staffing Concerns – Information/Discussion	Senate	Background: A number of issues related to faculty staffing are currently on WCC’s radar, but no discussion of how they should be integrated has taken place. Among the issues: faculty enhancement funds and the district’s decision not to use them for new hires, impact of new facilities on staffing plans, categorically funded positions and sustainability. Objective: Initial discussion of issues with goal of informing the EMP and FSAPC.
	<i>Discussion/Decision:</i>		
XII	DE Issues – Information/Discussion	Senate	Background: As the WCC DE Committee begins its work, senate discussion should inform the direction of that work. Issues such as evaluation, training, support, effective contact... are among those that need to be addressed. Objective: : Initial discussion of issues with goal of informing the DE Committee (and the Curriculum Committee, as needed)..
	<i>Discussion/Decision:</i>		
XIII			
	<i>Discussion/Decision:</i>		
XIV			
	<i>Discussion/Decision:</i>		
XV	Future Agenda Items- Discussion		Lake Campus Representation on Governance Committees, College Catalog, SSS Priorities, CCC, ADA in the Classroom
	<i>Discussion/Decision:</i>		

Senate Goals, 2015-2016			
#	Goal	Who	Status
1	Student Success: Identify and address barriers to student success (counseling availability, course offerings...).	Clark, Bahneman,	Underway in Student Success Committee
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP.	McGill, Howerton	Ongoing
3	Lake County Campus (LCC) Transition: Integrate the faculty, staff, and students at the Clear Lake Campus into the governance, planning, and budgetary processes at WCC.	Clark, Howerton, Papin	In progress
4	Sabbatical Leave: (Re)define the sabbatical leave process in light of the multi-college transition.	Clark	In (slow) progress

Senate Goals, 2015-2016			
#	Goal	Who	Status
5	Faculty Evaluation: Improve the faculty evaluation process.	Clark, Howerton, Geer	In (slow) progress
6	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	Awaiting Work of CLAS
7	Colusa County Campus (CCC): Create comprehensive process for Colusa County Outreach Facility (CCOF).	Clark, Geer	Midway through CCC Compression Planning. Need to assess the meshing of the compression planning with identified gaps at CCC.
8	Revise Senate Constitution and Bylaws.	Clark, McGill, Gassman, Ferns	Constitution revision to a vote in March
9	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark, Konuwa	Discussed without detail in both senate /administration leadership meetings and B&P.
10	Education Master Plan (EMP): Work with College Council to create the new WCC EMP.		January 29 th activity started compression planning. External scan is the next step.
11	Distributive Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, Shah	DE Coordinator position has been established. Julie Brown will fill that role as a special project this semester and has been selected to be coordinator beginning Fall 2016. The Curriculum Committee will soon present the senate with a DE Committee Purpose Statement.