



Academic Senate Agenda

Date: Friday February 13, 2015

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Donna Bahneman (Adjunct), Talwinder Chetra (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (Adjunct At-large), Christopher Howerton (At-large), Cheryl Latimer (Student Services)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 2/13/15.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 1/23/15.
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	SSSP Monies Spending Deadline – Information	Clark	Background: At the last meeting the senate agreed to consider a resolution to support an extension of the spending deadline for SSSP monies. This week colleges were given such an extension for both SSSP monies and Equity monies. Objective: Inform the senate of the decisions that obviate the need to consider such a resolution.
	<i>Discussion/Decision:</i>		
VIII	Dual Enrollment Proposal with Woodland Joint Unified School District – Information/Discussion	White	Background: President White will provide some preliminary information regarding a proposal to better define and to expand the dual enrollment of WJUSD students at WCC. Objective: Provide a foundation for fleshing out the proposal and defining senate/faculty roles.
	<i>Discussion/Decision:</i>		

IX	WCC Schedule Evaluation – Information/Discussion	White	Background: President White has charged Dean Senecal with evaluating the class schedule relative to A-G requirements. Objective: Provide a background for the intent of the evaluation and begin discussions on what the evaluation might lead to regarding schedule development.
	<i>Discussion/Decision:</i>		
X	ASCCC Spring/Summer Events – Information/Discussion	Senate	Background: The state academic senate (ASCCC) holds various events throughout the year. Objective: Discuss the number of slots the senate is able to fund for each event and a process for filling those slots.
	<i>Discussion/Decision:</i>		
XI	Elections Update - Information	Ferns	Background: There are three senate seats up for election this year: Social Science, CTE, and Adjunct Colusa. Objective: Update on the status of the election process.
	<i>Discussion/Decision:</i>		
XII	Library Advisory Committee Purpose Statement – Information/Action	Clark	Background: Due to administrative restructuring some changes are needed in the LAC Purpose Statement. Objective: Review and approve (or send back) the proposal.
	<i>Discussion/Decision:</i>		
XIII	Equivalence Committee and Other Standing Committees of the Senate - Action	Clark	Background: The current district equivalency process expects that each college have a three person committee to deal with requests. Currently neither college does. Although this policy may change, we should define and memorialize our structure. Objective: Set equivalence committee and process for tracking membership of this and other senate committees.
	<i>Discussion/Decision:</i>		
XIV	Future Agenda Items- Discussion		Division Chairs, College Catalog, SSS Priorities, Ed Master Plan, Committees, CCOF, WCC Committee Structure, CLC Transition, Constitution & Bylaws
	<i>Discussion/Decision:</i>		

Senate Goals, 2014-2015 (14 goals)			
#	Goal	Who	Status
1	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP, and create a DE handbook.	McGill, Howerton	
2	Communication: Advocate for increase in effective communication tools and access.	Howerton, Ferns	Continuing
3	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	TBD
4	Academic Standards: Initiate campus-wide discussion to promote rigor in coursework, DE, and collegiality among faculty, classified staff, administration, and students.	Clark, Bahneman, McGill-Cameron	TBD
5	Student Success: Identify and address barriers to student success (counseling availability, course offerings).	Latimer, Clark, Bahneman	Student Equity Plan for 2013-14 has been completed and will help drive the work
6	Faculty Development: Find more opportunities/activities focused on student success.	Chetra, McGill-Cameron	In progress
7	Improve faculty evaluation process.	Clark, Howerton	In progress
8	Work to create comprehensive process for Colusa County Outreach Facility (CCOF) .	Clark, Chetra, Geer	Early in process
9	Revise Senate Constitution and Bylaws .	Clark, McGill, Gassman, Ferns	In progress
10	Professional standards research	Clark	TBD
11	Sustainability and grant funding	Clark, McGill-Cameron	TBD
12	Clearlake College transition	Clark, Howerton	In progress
13	Update the Student Code of Conduct	Bahneman	TBD
14	Accreditation	Clark, Howerton	Response to Recommendations is nearly complete; work to begin on Midterm Report