



Academic Senate Agenda

Date: Friday January 22, 2015

Time/Location: 1-3 PM / Room 113

Senate Roles and Responsibilities (The 10+1)

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| <ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | <ol style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |
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Senators: **Matt Clark** (President), **Donna McGill-Cameron** (CTE), **Donna Bahneman** (Adjunct), **Jaya Shah** (Math & Science), **Kevin Ferns** (Secretary, FaLaHum), **Greg Gassman** (Social Science), **Pam Geer** (Adjunct At-large), **Christopher Howerton** (VP, At-large), **Jose Vallejo** (Student Services)

Ex-officio Members: **Harry Lyons** (Clear Lake Faculty), **Michael Sramek** (ASWCC Rep)

Item	Description-Type	Lead	Background and Objective
I	Approval of Agenda -Action		Approve agenda of 1/22/16.
II	Public Comment		Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item.
	<i>Discussion</i>		
III	Approval of Minutes-Action		Review and approve the minutes of 12/04/15.
	<i>Discussion/Decision:</i>		
IV	President's Report - Information/Discussion	Clark	
	<i>Discussion/Decision:</i>		
V	Committee Appointments - Action	Senate	Objective: Appoint faculty members to committees.
	<i>Discussion/Decision:</i>		
VI	Senate/Committee Reports - Information	Senate	
	<i>Discussion/Decision:</i>		
VII	Ex-officio Reports - Information	Ex-officio members	
	<i>Discussion/Decision:</i>		
VIII	Student Equity Plan State Report – Information/Discussion	Martinez	Background: Dean Martinez, working with the Student Success Committee prepared the Student Equity Plan which was signed by the senate president last semester. An updated version will be sent to the state this month. Objective: Review the plan and changes.
	<i>Discussion/Decision:</i>		

IX	DIGs/Division Chairs(Liaisons) – Information/Discussion	Senate	Background: Discussion continues regarding the possibility of establishing faculty positions to act as division or data inquiry group leads. WCC President White has distributed information relative to his vision of such a position and has proposed a small workgroup be established to draft the position duties and scope. Objective: Continued discussion as we work with the administration to craft a description of such positions.
	<i>Discussion/Decision:</i>		
X	Dual Enrollment Instructional Agreement – Information/Discussion	Clark, Sperling	Background: As part of the pilot dual enrollment in Ag, an ISA has been drafted. Objective: Review the draft ISA and provide feedback.
	<i>Discussion/Decision:</i>		
XI	CTE Curriculum Institute Report - Information	McGill-Cameron, Asmus	Background: Last week Donna McGill Cameron and Brandi Asmus attended the ASCCC CTE Curriculum Institute. Objective: Receive a report out on the information gleaned from the institute.
	<i>Discussion/Decision:</i>		
XII	Senate Constitution Revision – Information/Discussion	Clark, McGill-Cameron, Gassman, Ferns	Background: The senate has started a review and potential revision of its constitution and bylaws. We will revise the, as needed separately over the course of the academic year, beginning with the constitution. Objective: Third read of proposed changes to the agenda as a precursor to taking the proposed changes to the entire faculty for consideration and eventual adoption.
	<i>Discussion/Decision:</i>		
XIII	Tenure Process - Discussion	Clark, Howerton	Background: At the Board of Trustees meeting in March 2015, the board emphasized dissatisfaction with the tenure process and instructed the Chancellor to work with the senates to strengthen the process. Objective: Discuss progress to date and discuss possible next steps.
	<i>Discussion/Decision:</i>		
XIV	Review of Senate Goals – Information/Discussion	Senate	Background: The senate has established eleven (11) goals for the current Academic Year. Objective: Assign (or confirm) leads for the goals and update status of the goals.
	<i>Discussion/Decision:</i>		
XV	Future Agenda Items-Discussion		Lake Campus Representation on Governance Committees, College Catalog, SSS Priorities, CCOF, ADA in the Classroom
	<i>Discussion/Decision:</i>		

Senate Goals, 2015-2016			
#	Goal	Who	Status
1	Student Success: Identify and address barriers to student success (counseling availability, course offerings...).	Clark, Bahneman,	
2	Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees), increase faculty awareness, establish program development structure and incorporate with EMP.	McGill, Howerton	Ongoing
3	Clear Lake College (CLC) Transition: Integrate the faculty, staff, and students at the Clear Lake Campus into the governance, planning, and	Clark, Howerton, Lyons	In progress

Senate Goals, 2015-2016			
#	Goal	Who	Status
	budgetary processes at WCC.		
4	Sabbatical Leave: (Re)define the sabbatical leave process in light of the multi-college transition.	Clark	In progress
5	Faculty Evaluation: Improve the faculty evaluation process.	Clark, Howerton, Geer	In progress
6	Grading Policies: Review, update, and distribute Faculty Handbook.	Clark	Awaiting Work of CLAS
7	Colusa County Outreach Facility (CCOF): Create comprehensive process for Colusa County Outreach Facility (CCOF).	Clark, Geer	Midway through CCOF Compression Planning
8	Revise Senate Constitution and Bylaws.	Clark, McGill, Gassman, Ferns	In progress
9	Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire.	Clark, Konuwa	TBD
10	Education Master Plan (EMP): Work with College Council to create the new WCC EMP.		
11	Distributive Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact.	Clark, Shah	DE Coordinator position has been established. Julie Brown will fill that role as a special project this semester and has been selected to be coordinator beginning Fall 2016.