WCC Goal Completion (2011-2012)

Strategy/Action Name	Strategy/Action	Status Update	Evaluation
Communicate to staff and faculty new initiatives and value of technology on campus.	Update communications.	Complete. CRC and Technology committees submit regular updates to the College Council.	Committee reports are available to the college and public on both the portal and website. Website Link: http://wcc-planning.yccd.edu/programreviews.aspx Portal Link: http://mycampus.yccd.edu/faculty/wcc-planning/default.aspx?RootFolder=%2Ffaculty%2Fwcc-planning%2FShared%20Documents%2FWCC%20Program%20Reviews%20-%20PSDM&FolderCTID=0x012000050E357FF8B87F4C822E748CAB2C8DDB&View={AE9527F0-AA73-
Continue to focus on student success through increased: Transfer rate, Course Completion, Transfer Prepared, Degrees, Certificates, Basic Skills Improvement, ESL Improvement, Completion of Individual Student Goals.	-Meet with appropriate stakeholders and committees. -Coordinate goals from plans (BSI, Student Equity, Matriculation). -Revamp program review and incorporate in the planning process.	Ongoing/Complete The student success committee created a crosswalk of the three major plans: BSI, Student Equity and Matriculation in order to consolidate and reduce redundancies. Status updates are regularly solicited from members of the committee and updated within the crosswalk. The program review revamping process is complete. TracDat was purchased in December 2010, and fully implemented in Fall of 2011. Training continues to be provided for faculty and staff.	Link to Completed Campus Plans: http://wcc-planning.yccd.edu/planningdocuments.aspx Link to TracDat: http://wcc-planning.yccd.edu/tracdat.aspx
Define role of Upward Bound administrator in operations of CCOF.	Specify plan to leverage support services while adhering to guidelines.	Complete. Dean of Instruction is responsible for all operations and oversight of CCOF. The Upward Bound Administrator is onsite twice a week.	As a result, TRiO and SSS services are provided to WCC and Colusa. Link: http://wcc.yccd.edu/student/trio-programs.aspx
Develop a marketing plan for CCOF.	Work with PIO and stakeholders for marketing in Colusa.	Marketing budget is allotted.	
Develop and incorporate a Distributive Education Philosophy into curriculum and establish a DE sub-committee to develop and monitor inherent processes and procedures	- Form a DE Subcommittee - Develop mission and purpose statements - Develop and adopt an evaluation process for DE faculty - Develop a WCC DE Handbook	-DE subcommittee was formed in spring 2011. -Mission and purpose statements have been developed. -DE subcommittee is currently working towards developing a sustainable practice for evaluating DE faculty as well as the DE handbook.	DE Subcommittee agendas, minutes and documents can be found here: http://wcc-curriculum.yccd.edu/distance-learning.aspx
Develop Program Review for CCOF.	Use program review for CCOF to identify needs and respond to equipment, staffing and other	In progress. The 2011-2012 was the first review for CCOF and will establish the baseline for tracking improvements and future needs.	Initial review completed.

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Ensure CC membership training regarding processes and regulations related to curriculum	1. Ensure adherence to Title 5, state mandates and regulations and timelines established in processes. 2. Establish training for new and continuing CC members regarding processes and procedures 3. Review changes in regulations 4. Develop a plan for the upcoming academic year. 5. Collaborate with District wide committees that have relevance to curriculum, including District Curriculum Committee, Distance Learning 6. Establish budget for curriculum committee that considers staffing and operational needs.	The activities 1-4 are met on an ongoing basis through a variety of methods, which are listed below: -Annual curriculum committee retreat -Participation in state wide curriculum institute -Participation in state wide conferences and workshops 5. The District Curriculum Committee reviews regulations changes and local curriculum processes. 6. In progress (Senate or Budget committee)	The Curriculum Committee established a website to provide information on how all these activities are being met. Link: http://wcc-curriculum.yccd.edu/Default.aspx
Establish a culture of collaboration with CCOF stakeholders.	Work through Colusa Advisory Board; hold meetings with high schools, county educational administrators, and participate in regional meetings, including NCCCC.	In progress. The Advisor Board for Business and Education Summit meets twice a month and includes the Chamber of Commerce.	
Establish Seamless curriculum pathways, including a science pathway	Encourage the establishment of pathways from MS/HS to WCC to 4-year/Careers (Seamless transition pathways and partnerships with school districts/articulations) and the Early Alert Program.	-SB70 and Perkins Grants/Programs are tied to high school curriculum in AG, AJ and ECE. -Articulation agreements with high schools -Math and English collaboration team with WCC and local high schools regarding best practices to prepare students for college level work.	Evidence requested from C. Strode and T. Chetra. re: math/English collaboration team. Evidence requested from D. Rodriquez re: high school articulation agreements. Evidence requested from B. Asmus re: SB-70.
Establish system to collect SLO assessment, Program Review data.	Purchase data management software, establish procedures and train users.	Complete.	TracDat is now used by every member of the campus for program reviews and SLO assessment data collection. Link: http://wcc-planning.yccd.edu/tracdat.aspx

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Flexible Counseling	-Mandatory orientations. -On-line tutorials. -Increase general counseling staff. -Administer/ Interpret Myers/SDS/Strong/ Eureka.	Increase general counseling staff - two additional counselors were obtained through SSS/TRiO grants for Woodland and Colusa.	
Identify and increase degrees/certificates	- Identify courses that increase community involvement on campus - Ensure that all courses are developed and approved through research, meeting community needs and student learning. - Identify the adoption of new and innovative curriculum (e.g., green technology, culinary arts, theater arts, music)	- Researched, developed and established a Digital Media Program in fall 2010. - AG Welding approved (sustainable agriculture occupation) - AA-T/AS-T in Psychology, Sociology and Speech approved - AS in math, biology and chemistry pending approval - POST certification submitted for approval - EMT approved by WCC curriculum committee	New certificates and degrees are now available (ref: Course Catalog 2012-2013, page 59 - http://wcc.yccd.edu/pdf/wcc%20catalog%202012-2013-master-with%20cover.pdf)
Identify Underrepresented Groups in the District for Staff, Faculty and Administration.	Review and compare district staff diversity data to regional diversity data at other community colleges.	-The Diversity Committee completed the campus Diversity Plan and presented it to the College Council in April 2012. -The District EEO Plan was last updated in 2009. There is a plan to update it this year (2013).	The Diversity Committee has reviewed the data for students and faculty, and invited Dr. Eric Gravenberg to lead a Diversity Workshop on 4/12/2013.
Implement the CSU and Chancellor's Office Early Assessment Program	Develop outreach activities with service area high school districts; collaborate with high school math and English teachers on basic skills intervention.	Complete, spring 2012. -WCC participates in the Early Assessment Program (EAP) -Established math/English high school collaboration -Jump Start to College -Upward Bound Program	This was a one year grant that ended in 2012. Further, the A&R director noted that not many students were able to take advantage of "on-site" testing at the high school since they were in class or going to class. As a result, testing is now offered at WCC for extended hours (i.e. until 4 PM to give students sufficient time to come to the campus after school.) This strategy has been much more effective and efficient. Link to Placement Test Hours: http://wcc.yccd.edu/admissions/assessment.aspx
Integrate activities of the Student Equity and Matriculation Plans into the Basic Skills Initiative.	Implement basic skills related activities in the Student Equity and Matriculation Plans.	Complete. The Student Success Committee evaluated the Student Equity Plan, Matriculation Plan, and Basic Skills Initiative Plan and created a "cross-walk" that shows the overlaps and possible consolidations across the three plans. A future recommendation was to use the EMP activities as the foundation for all college plans - thus	Complete.

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Integrate activities of the Student Equity and Matriculation Plans into the Basic Skills Initiative.	Implement basic skills related activities in the Student Equity and Matriculation Plans.	all outcomes can be tied to the goals of the EMP and tracked within the College Accountability Report.	Complete.
Integrate Technology for Efficient and Effective Student Services	-Work with IT to incorporate technology in student support services, i.e. degree audits, e-advising, counseling appointment system. -Incorporate tracking/accounting mechanism for Career Center Use. -Use WCC Portal as platform to store student Ed plans. -Refine Student Services content on WCC website and add links to student Portal. -Load counseling appointment through SARs; paperless schedules; online transcript ordering; degree audits through Datatel. -Establish system for e-advising.	Refine student services content on WCC website and add links to student portal - completed.	All student services units have loaded and updated their content on the website. As a result, students are able to access hours, types of services available, contact information and other useful tools online which saves them time (compared to driving to the campus or calling to find information.) Link: http://wcc.yccd.edu/student/default.aspx
New email program, live@edu, for faculty and staff.	Install and convert existing email accounts.	Complete.	All YCCD staff now have access to their email account through live@edu which is a cost savings for the District and allows members to easily integrate their email accounts with Microsoft Exchange and share calendars, etc.
Portal (MyCampus) implementation and outreach.	User groups to test, add content, train.	Complete/Ongoing	As a result of the Portal (MyCampus) members are able to communicate through multiple venues, have private group sites for discussion and "in progress" documents can easily be shared. Training needs still remain, especially for front line staff and faculty, and this training need will be addressed in the 2013 Professional and Technology Development Plan. Link to My Campus: http://wcc.yccd.edu/student/portal.aspx
Provide training and guidance for completing program review updates/self-studies.	Provide training during convocation.	Completed and ongoing (ref. Flex trainings, website with user manuals.)	Trainings are provided ongoing, and user manuals were developed to assist end users as well. It was found that after the initial large group training, 1:1 refresher trainings were more effective (meeting the instructor's/staff person's schedule, etc.)

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Replace integrated library system.	Purchase and install software.	Complete.	An average of 28.8% of students employ the use of their library cards and 68.6% of students feel confident they can find a book they need on library shelves.
Revise program review template with feedback from faculty.	Meet with appropriate stakeholders and develop form.	Completed.	All program reviews are now completed using the revised format which emphasizes supporting evidence, links SLO assessment summary with the program review, and allows for greater degree of autonomy and streamlines the process. Link: http://wcc-planning.yccd.edu/programreviews.aspx
Support and enhance organizational/Administrative practices.	-Explore process and procedures that would increase the number of students registered for college-level coursework have completed the placement exam. -Explore ways to inform students that successful completion of college-level courses requires students to demonstrate college-level reading, writing, or computational skills.	Hired reading and math instructional assistants in fall 2011.	As a result, of expanded instructional assistance, there were over 870 duplicated visits to the WAM (Writing and Math) Center during fall 2012 from 321 unduplicated students. Link to data: http://wcc-planning.yccd.edu/SharedFiles/Download.aspx?pageid=15&mid=45&fileid=81
Support and enhance program components.	-Monitor Accuplacer cut scores to more accurately reflect placement based upon student abilities. -Hold FAFSA workshops early in fall and spring semesters. -Recruit student mentors to work with new students.	As of January 2012, completed English cut-score validation. Continuing to pilot ESL background questions.	Updated cut scores are published in the course catalog. Link: http://wcc.yccd.edu/academics/catalog-class-schedule.aspx ESL background questions were also revised and built into the assessment - thus when a student answers positively to ESL "branching" questions, the test automatically shifts to ESL questions. The testing system is much more efficient since the student only needs to take the assessment test once for ESL and English. Cut scores are re-evaluated every 5 years by the District Testing and Assessment office.
Transition to CurricuNet	Work with Govenet, District Vice	05/07/2012 - Beta testing and faculty training will	CurricuNet is fully implemented (http://www.curricunet.

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Transition to CurricuNet	Chancellor's Office and District Curriculum Co-chairs to implement timeline for transition and train faculty.	be held in fall 2012.	com/yccd/) and is widely used by all full time faculty at WCC.