

WCC Annual Action Plan (2015-2016)

Goal is related to	Strategy/Action Name	Strategy/Action	Target Date	Long Term or Short Term	Method of Assessment	Responsible Party
Basic Skills (EMP #3)	Support and enhance program components.	<ul style="list-style-type: none"> -Monitor Accuplacer cut scores to more accurately reflect placement based upon student abilities. -Hold FAFSA workshops early in fall and spring semesters. -Recruit student mentors to work with new students. 	Ongoing	Long Term (>3 Years)	<ul style="list-style-type: none"> -Cut score validation report produced by the district testing office. -Student Sign In sheets. -Documentation of student peer support. 	<ul style="list-style-type: none"> -Collaborate with Yuba College Math and English departments and with Director of Planning, Research, and Student Success. -Financial Aid Office -Dean of Student Services/BSI Facilitator/BSI Committee.
CCOF (EMP #8)	Continue to forecast needs and data analysis for expanded services at CCOF. Develop an integrative schedule among support services staff at CCOF, especially among Counseling, Financial Aid and A&R.	<ul style="list-style-type: none"> -Use economic development data, community surveys and SLOs to project trend -Establish a target FTES for CCOF 	Ongoing	Long Term (>3 Years)	<ul style="list-style-type: none"> -Labor Projections report. -Community Survey results. -Completed Schedule. 	Director of Research, Budget Committee, Scheduling Committee.
CCOF (EMP #8)	Develop Program Review for CCOF.	Use program review for CCOF to identify needs and respond to equipment, staffing and other needs.	Spring 2012	Short Term (1-3 Years)	Program Reviews for CCOF.	Director of Research, Vice President, Academic Senate, College Council.
Continuous Improvement (EMP #9)	Clarify College-District Processes	Clarify the process for seeking and applying for grants, including who will apply, how will sustainability be addressed and what the college/district roles are. (Also supports Strategic Plan Goal #5 - Communication)	fall 2014	Short Term (1-3 Years)	- Documented district and college process for applying for grants	President, Vice Chancellor
Curriculum (EMP #1)	Integrate CTE programs with traditional academic programs	<ul style="list-style-type: none"> - CTE Partnerships: Establish small Business Management/Entrepreneurship program - Provide regional leadership in workforce and economic development through DSNs in agriculture and business - Enhance CTE curriculum and instruction 	On Going	Long Term (>3 Years)	Modification of current programs that lead to a degree to include CTE courses	<ul style="list-style-type: none"> - CC Division Representatives - Pertinent Departmental Faculty

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		through outreach to high schools, contextualized learning, short-term CTE programs that respond to adult education and AB 86 mandates - Continue to work with Advisory Boards to respond to industry needs in CTE - Leverage external funds and community partnerships to develop new directions for CTE such as SB 1070, SB 70 and Perkins - Systematically review of existing degrees to determine if they include new courses that may be appropriate				- CC Division Representatives - Pertinent Departmental Faculty
Facilities (EMP #6)	Establish/Maintain/Repair WCC Facilities	1a. Facilities (Safety): Building 600 Renovation – Benches in room 625 (Deferred Maintenance) 1b. Facilities (Safety): Building 600 Renovation – Chemistry Lab Renovation (Deferred Maintenance) 1c. Facilities (Safety): Building 600 Renovation – Fume Hood Repair (Deferred Maintenance) 1d. Facilities: Building 600 Renovation – Cadaver Room Repair (Deferred Maintenance) 1e. Greenhouse/Propagation House (Measure J) 1f. Other Measure J/Deferred Maintenance Projects per plans	June 2015	Short Term (1-3 Years)	- Facilities inspection reports - Safety committee reports (addressing safety hazards) - Program Reivews	President, Vice Chancellor, M&O
Improvement Indicators (EMP #10)	Accreditation	Collaborate with the district to draft, document and share the college's midterm report due in October 2015.	Fall 2015	Short Term (1-3 Years)	Reaffirm accreditation and remain in good standing.	ALO (VP), Accreditation Response Team, Vice Chancellor, District Staff
Scheduling (EMP #2)	Integrate Distributive Education into Scheduling	Develop process for integrating DE courses into scheduling.	Spring 2011	Long Term (>3 Years)	Approved process for schedule development.	Scheduling Criteria Committee, Curriculum Committee, Distributive Education Committee
Student Support Services (EMP #4)	Integrate Technology for Efficient and Effective Student Services	-Work with IT to incorporate technology in student support services, i.e. degree audits, e-advising, counseling appointment system, online student ed plans, online counseling. -Incorporate tracking/accounting mechanism for Career Center Use. -Use WCC Portal as platform to store	Fall 2014	Long Term (>3 Years)	-Implementation of degree auditing, e-advising and online counseling appointment system -Ability to track Career Center Use -Track traffic on portal and end user satisfaction -Use and functionality of Student Services website	IT, Technology Committee, A&R Director, Student Success Committee, Vice Chancellor.

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		student Ed plans. -Refine Student Services content on WCC website and add links to student Portal. -Load counseling appointment through SARs; paperless schedules; online transcript ordering; degree audits through Datatel. -Establish system for e-advising.			-Online Student Ed Plans	IT, Technology Committee, A&R Director, Student Success Committee, Vice Chancellor.
Student Support Services (EMP #4)	Support Student-Led Initiatives	- Work to identify transportation solutions (i.e. Yolo Bus pass feasibility) - Develop intramural sports options - Identify Fitness Facilities - Work towards providing expanded food services on campus (Also supports Strategic Plan Goal #3 - Campus Growth and Development)	Ongoing	Long Term (>3 Years)	- Yolo Bus Pass: ridership numbers - Intramural sports/fitness facilities: user count, return count, number and types of sports/activities offered - Food service: Student surveys re: food satisfaction	President, VP, ASWCC President
Technology (EMP #7)	Install print-to-pay system in computer labs to recover funding for paper and printers.	Purchase and install software.	TBD	Short Term (1-3 Years)	Successful implementation.	IT