

**WOODLAND COMMUNITY COLLEGE
ACCREDITATION CALENDAR
April 2016 – October 2018**

2016	
April 8th	<ul style="list-style-type: none"> • Review Timelines • Review new ART structure: from ART to ASC <ul style="list-style-type: none"> ○ Purpose Statement ○ Assignment of Standard Chairs
April to May 20th	<ul style="list-style-type: none"> • Begin evidence collection and updates <ul style="list-style-type: none"> ○ Report from Jennifer Gibson on process and procedures ○ Research and gathering supporting evidence ○ Consideration of surveys and other reports • Begin the development of Standards teams • Protocol for regular communication with college community • Develop website for ASC <ul style="list-style-type: none"> ○ First of regular updates to College Council and Academic Senate; CHEX; DC3 (Begin in May 2016) • Advocate to DCAS for faculty ALO resources
June to August	<ul style="list-style-type: none"> • Summer break • Jennifer begin to review Mid-Term Report gather evidence and place in standard and sub-standard folders • Committee review official Accreditation Standards • Plan flex activity for Convocation Week • ALO Updates through websites and President’s Musing
August	<ul style="list-style-type: none"> • ASC will review collected evidence and continue to develop the evidence • Convocation - Flex activity • ASC Fourth Friday meeting • Establish Planning Team to host Northern California ACCJC Training – Yuba, Woodland, Siskiyou
September	<ul style="list-style-type: none"> • Training evidence collection and placing in proper storage • Steering Committee Meeting
October	<ul style="list-style-type: none"> • ACCJC Training October 14th - Merced • 4th Friday ASC - Report on the results of our recruitment to our respective Standards • Standards Teams meet on their own • Distribute new Manual to ASC
November	<ul style="list-style-type: none"> • November 18th Meeting. Include team as well as other interested staff, students, and faculty • Standards Teams meet on their own
December	<ul style="list-style-type: none"> • Steering Committee Meeting, Room 113 • Updates from Standards Teams

2017	
January	<ul style="list-style-type: none"> ● Steering Committee Meeting, Room 113 ● Standards Teams meet on their own
February	<ul style="list-style-type: none"> ● Steering Committee Meeting, Room 113 ● Complete First Drafts <ul style="list-style-type: none"> ○ Eligibility Requirements ● ASCCC Accreditation Institute February 17-18, 2017
March	<ul style="list-style-type: none"> ● Steering Committee Meeting ● Review of First Drafts <ul style="list-style-type: none"> ○ Standard IA ○ Standard IIA ○ Standard IIIA ○ Standard IVA ● Campuswide Training
April	<ul style="list-style-type: none"> ● Steering Committee Meeting ● Surveys administered to faculty, staff and students ● Review of First Drafts <ul style="list-style-type: none"> ○ Standard IB ○ Standard IIB ○ Standard IIIB & D ○ Standard IVB ● Standards teams continue to meet on their own throughout the year
May	<ul style="list-style-type: none"> ● Steering Committee Meeting ● Review of First Drafts <ul style="list-style-type: none"> ○ Standard IIC ○ Standard IIIC ○ Standard IVC & D
August	<ul style="list-style-type: none"> ● Convocation Presentation on Accreditation ● Steering Committee and Teams' Meeting ● Standards Team Review and Presentations of First Draft ● Faculty Co-Chair Assigned to Work with P. Skillman on evidence archive/backups and website for campus input ● Continue evidence collection ● Work on Subchange (ALO/Co-Chair) ● Monthly Reports and Update to Campus
September	<ul style="list-style-type: none"> ● Steering Committee and Teams' Meeting ● Finalization of First Draft ● Review Board Presentation ● Board Presentation ● Meeting with District Teams (September 22nd) ● Identify Outside Reviewer ● Accreditation on Professional Development Day (September 5) ● Monthly Reports and Update to Campus

<p>October</p>	<ul style="list-style-type: none"> • Steering Committee and Teams’ Meeting • First Draft Uploaded to Website (last week) • Continue evidence collection • Review of Subchange for comments • Institutional Researcher/DIG present initial work on Data Analysis for Initial Review • Professional Development Day Presentation/Review with Campus constituents (Flex – October 25) • Monthly Reports and Update to Campus
<p>November</p>	<ul style="list-style-type: none"> • Steering Committee & Teams’ Meeting • First Draft of Standards’ Narrative Shared With Campus on Website with input from campus • Incorporate input/work on Draft 2 • Colusa Subchange presented to Senate/College Council for first and second read; to Board for first read • Co-chairs’ begin work on Organization and Certifications • Institutional Researcher/DIG provide update on Data Analysis (including disaggregated data) • Monthly Report/Updates to Campus
<p>December</p>	<ul style="list-style-type: none"> • Steering Committee and Teams’ Meeting • Teams Incorporate Input • Complete Draft 2 • Present Colusa Subchange to Board • Retreat all day <ul style="list-style-type: none"> ○ Standards teams provide updates <ul style="list-style-type: none"> ▪ Review/amend workplans for 2018 • Subchange submitted to ACCJC for February 23, 2018 Meeting • Co-Chairs present update on Organization & Certification/Eligibility Requirements (2012-2017 data) • Insert Data Analysis and Organization and Certifications in ISER • Monthly Reports and Update to Campus

2018	
January	<ul style="list-style-type: none"> • Steering Committee & Teams' Meeting • Outside Reviewer Analysis of Drafts • Steering Committee & Teams' Meeting • College wide flex activity on Accreditation • Monthly Reports and Update to Campus
February	<ul style="list-style-type: none"> • Steering Committee & Teams' Meeting <ul style="list-style-type: none"> ○ Discuss and Review update to Board ○ Standards teams updates • Incorporate Outside Reviewer's Comments • Identify One Voice Editor • Monthly Reports and Update to Campus
March	<ul style="list-style-type: none"> • Steering Committee and Teams' Meeting • Complete Draft #3 with Outside Reviewer's Comments • Identify theme of Quality Focused Essay from ISER evaluations; begin work on QFE • Update to Board • Update to Chancellor's Cabinet • Present to One Voice Editor • Validate links on electronic version/website • Monthly Reports and Update to Campus
April	<ul style="list-style-type: none"> • Submission to Academic Senate and College Council for First Reading of Draft #3 in One Voice/Review by Classified staff • Organization of Visitation Logistics Team • Validate that all links are operational on website/electronic version of ISER • Monthly Reports and Update to Campus
May	<ul style="list-style-type: none"> • Steering Committee Meeting • Presentation to Chancellor's Cabinet • Board Presentation (First Reading) • Academic Senate/College Council (Second Read & Sign off) • Validate that all links are operational on website/electronic version of ISER • Monthly Reports and Update to Campus
June	<ul style="list-style-type: none"> • ISER Completed • Board Presentation (Second Read and Sign Off) • Final ISER Uploaded to College Website • Validate links • Monthly Reports and Update to Campus
July	<ul style="list-style-type: none"> • ISER submitted to ACCjC • Visitation Logistics Team Begin Meeting • Monthly Reports and Update to Campus Monthly Reports and Update to Campus

August	<ul style="list-style-type: none"> • Steering Committee Meeting • Open Forum on Accreditation (during Convocation) <ul style="list-style-type: none"> ○ Discussion of Visitation Logistics at Convocation ○ Visitation Training and Logistics ○ Develop informational pamphlet • Visiting team bio's uploaded to website • Work on Addendum • Monthly Reports and Update to Campus
September	<ul style="list-style-type: none"> • Steering Committee Meeting • Visitation Logistics Team Reports (based on communication from ACCJC) • Work on Addendum/Progress Report • Visits to Constituent meetings – accreditation information • Monthly Reports and Update to Campus
October	SELF STUDY TEAM VISIT Monthly Reports and Update to Campus
2019	
January 2019	ACCJC Meeting Monthly Reports and Update to Campus
February 2019	ACCJC Notification to College Monthly Reports and Update to Campus