Yuba College & Woodland Community College
Library Prioritization Criteria

Please note: *The WCC and YC Librarians provide this guide to communicate how the Libraries use data and evidence to support collection development.*

Requests from Faculty

The request is essential (necessary to learn course objectives).

PRIORITY 1 (Essential)

Data/Evidence: Assignments, CORs, syllabi, SLOs, reviews, etc.

The request is supplemental (enhances learning of course objectives or SLOs).

PRIORITY 2 (Supplemental)

Data/Evidence: Assignments, CORs, syllabi, SLOs, review, etc.

The request is useful (personal growth & development or general interest).

PRIORITY 3 (General Interest)

Data/Evidence: student population, surveys, anecdotal evidence, reviews, etc.

FURTHER CRITERIA

(Used to prioritize request within each category, i.e. essential, supplemental, general interest)

The request is supported in college planning documents or department program reviews.

Data/Evidence: Program review, college mission, accreditation, educational master plan, etc.

The request directly supports an SLO.

Data/Evidence: Assignments, exams, course or department SLOs, etc.

The request fills a gap in the current collection and/or satisfies information needs.

Data/Evidence: New program paperwork, library collection data, reference data, assignments, exams, etc.

The request supports a greater number of students who frequently rely on the library for materials.

Data/Evidence: library collection data, reference data, circulation data, etc.

The request supports departments who have not requested materials (or have requested less).

Data/Evidence: Library request history, etc.

The request meets accessibility requirements.

Data/Evidence: ADA, vendor information, DSPS information, etc.

The request is useable (user friendly).

Data/Evidence: Reviews from faculty (and librarians), reviews from outside sources, e-resource evaluation form, etc.

The request can be supported by funding.

Data/Evidence: Budgets, vendor quotes, etc.

The request supports unique additional factors yet to be identified.

Data/Evidence: Anecdotal information, new information, etc.

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