

HOW TO REGISTER

1. Login to your WebAdvisor account using your WebAdvisor ID and password.
2. Click on “Students” tab
3. Click on “Register or Drop”

The following links may display confidential information.

Book information is available on the following screens:
> Search for Sections results screen
> My Class Schedule

User Account

- [What's my User ID?](#)
- [Show my password hint](#)
- [Address Change](#)
- [Order Parking Permit](#)

Financial Information

- [Pay for Classes](#)
- [Account Summary](#)
- [Account Summary by Term](#)
- [View My 1098-T Forms](#)
- [Request for Refund](#)

Financial Aid

- [Financial aid status by year](#)
- [Financial aid status by term](#)
- [Financial aid award letter](#)
- [Financial Aid Shopping Sheet](#)
- [My Documents](#)

Registration

- [10 Day to Pay Status](#)
- [Search for Sections](#)
- [Register or Drop](#)
- [Manage My Waitlist](#)

Academic Profile

- [Grades](#)
- [Grade Point Average by Term](#)
- [Transcript](#)
- [Test Summary](#)
- [My class schedule](#)
- [My profile](#)
- [Registration Priorities and Holds](#)
- [Purchase Textbooks](#)
- [My Degrees](#)

4. Read important enrollment fee information, check off box, and click “Submit”.

Register or Drop

Students have 10 days from registration to perform one of the following options:

- Be approved for Board of Governor's Fee Waiver (BOGW)
- Pay fees in full for classes
- Set-up a payment plan online
- Other exemptions

Students who do not perform one of these options will be dropped from one or more classes.

Please read the [WCC 10 Days to Pay FAQ](#) or [YC 10 Days to Pay FAQ](#) for more information. (These links will take you to another window.)

I have read the 10 Days to Pay Policy and understand that I will be subject to being dropped from one or more classes if I do not perform one of the necessary options listed above.

SUBMIT

7. On each Action box, click drop down arrow to select an action for each course. To register, select “Register” for each course. To manage your list, you may also choose “Remove from List” if you no longer wish to register for that class. The “Waitlist” option can be used if you are unable to currently register due to the class being full and you wish to be placed on the Waitlist. Click “Submit.”

Register and Drop Sections

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Seats Avail/ Waitlist Avail	Credits	CEUs
<input type="text" value="v"/>	Fall 2014 Semester	BIOL-24-W3618 (3618) Human Biology	Woodland Community College	08/12/2014-12/09/2014 Lecture Tuesday, Thursday 10:30AM - 11:45AM, LECTURE/LABORATORY, Room W-302	Woodland-Staff	40 / 10	<input type="text" value="3.00"/>	
<input type="text" value="v"/>	Fall 2014 Semester	CHEM-1A-W8787 (8787) Gen Chemistry	Woodland Community College	08/11/2014-12/10/2014 Lecture Monday, Wednesday 08:30AM - 09:45AM, WOODLAND/BUILDING 600, Room W-601 (more)...	J. Brown	0 / 8	<input type="text" value="5.00"/>	
<div style="border: 1px solid black; padding: 2px;"> Register Remove from List Waitlist </div>	Fall 2014 Semester	PLSCI-20-W3573 (3573) Plant Science	Woodland Community College	08/12/2014-12/09/2014 Lecture Tuesday, Thursday 09:00AM - 10:15AM, WOODLAND BUILDING 400, Room W-402	R. Basler	0 / 8	<input type="text" value="3.00"/>	

If one of my choices is not available

8. The next screen will show your Registration Results confirming your class schedule. Remember, you have 10 days to pay once you register for a class.