

Date: Friday, February 10, 2017

Time/Location: 1-3 PM / WCC Room 113 & LCC Room 115

| Senate Roles and Responsibilities (The 10+1) | |
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| 1. Curriculum, including establishing prerequisites and placing courses within disciplines. 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles | 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate |

Senators: Matt Clark (President), Donna McGill-Cameron (CTE), Doug Stone (WCC Part-time), Jaya Shah (Math & Science), Kevin Ferns (Secretary, FaLaHum), Greg Gassman (Social Science), Pam Geer (CCC & LCC Part-time), Christopher Howerton (VP, At-large), Jose Vallejo (Student Services), Mike Papin (LCC)

Ex-officio Members: Ali Harder (ASWCC Rep)

| Item | Description-Type | Lead | Background and Objective |
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| I | Approval of Agenda - Action | | Approve agenda of 2/10/17. |
| II | Public Comment Closed Session | | Guests are welcome to comment on the item that is on the closed session agenda. |
| | <i>Discussion</i> | | |
| III | CLOSED SESSION – Shawn Lanier Tenure Recommendation - Action | Senate | Background: The senate shall make a recommendation regarding granting or denying tenure for fourth year probationary faculty members. Objective: Debate Shawn Lanier's tenure recommendation. |
| | <i>Discussion/Decision:</i> | | |
| IV | Report Out of Action in Closed Session - Information | Howerton | The senate shall report out the results (including roll call voting) of the closed session action. |
| | <i>Discussion/Decision:</i> | | |
| V | Public Comment | | Guests are welcome to comment on any item on the agenda or not on the agenda. For items on the agenda, they may comment now or during the discussion of that item. |
| | <i>Discussion/Decision:</i> | | |
| VI | Approval of Minutes-Action | | Review and approve the minutes of 1/27/17 regular meetings. |
| | <i>Discussion/Decision:</i> | | |
| VII | President's Report - Information/Discussion | Clark | |
| | <i>Discussion/Decision:</i> | | |

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| VIII | Vice President's Report 1. Curriculum Update – Information/Discussion 2. Committee Appointments – Action 3. Other – Information/Discussion | Howerton | Objective: 1. Receive update on work of the Curriculum Committees. 2. Appoint faculty members to committees. |
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| <i>Discussion/Decision:</i> | | | |
| IX | Senate/Committee Reports - Information | Senate | |
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| <i>Discussion/Decision:</i> | | | |
| X | Ex-officio Reports - Information | Harder | |
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| <i>Discussion/Decision:</i> | | | |
| XI | Bylaws Revisions: Elections – Action | Clark, Ferns, McGill-Cameron, Gassman | Background: There are areas of the Senate Bylaws that the senate has deemed problematic regarding elections, most notably, the timing of the elections and the process for electing the senate Vice President and Secretary. Objective: Second review of recommended changes regarding election to the Bylaws, with the intent to debate adopting. |
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| <i>Discussion/Decision:</i> | | | |
| XII | LCC Faculty Members on Committees – Information/Discussion | Senate | Background: The senate made recommendations regarding adding LCC designated slots to college committees. Objective: Review status of LCC faculty integration to college committee structure. |
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| <i>Discussion/Decision:</i> | | | |
| XIII | Spring Senate Retreat – Information/Discussion | Senate | Background: The senate has yet to schedule a Senate Retreat for Spring Semester. Objective: Discuss options. |
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| <i>Discussion/Decision:</i> | | | |
| XIV | Spring Work Plan and Goals Update – Information/Discussion | Senate | Background: The senate established goals and should review progress. Further, the senate should prioritize its work for the remainder of the Academic Year. Objective: Review the “typos”, with the intent to debate their corrections at a future meeting. |
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| <i>Discussion/Decision:</i> | | | |
| XV | Statement of Concern Regarding UC/CSU Tuition Increases - Discussion | Senate | Background: The UC system announced tuition increases and the CSU system might soon follow. Objective: Discuss the possibility of drafting a resolution of concern or opposition due to the potential impact on WCC's students |
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| <i>Discussion/Decision:</i> | | | |
| XVI | Use of Non-Tenure Evaluations in Tenure Process – Information/Discussion | Senate | Background: Occasionally faculty members who have been evaluated (using the full-time evaluation process) in positions that are not tenure-track are hired to the same position after the position has been turned into a tenure-track position. Should the previous evaluations be considered and if so to what extent? Objective: Initial discussion of question with intent of eventually forming a position informing DCAS discussions. |

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| | <i>Discussion/Decision:</i> | | |
| XVII | Accreditation - Information | Clark, Howerton | <p>Background: Under 10+1, the senate and the trustees will mutually agree on faculty roles relating to accreditation.</p> <p>Objective: Provide an update on the status and timelines for the accreditation process and to report on the work of the Accreditation Steering Committee (ASC).of the changes.</p> |
| | <i>Discussion/Decision:</i> | | |
| XVIII | Education Master Plan (EMP) Draft Review – Information/Discussion | Dr. White, Senate | <p>Background: WCC is in the process of updating its EMP. A new draft with College Objectives under a Completion by Design framework is available for feedback.</p> <p>Objective: Review the new draft with focus on the College Objectives.</p> |
| | <i>Discussion/Decision:</i> | | |
| XIX | | | |
| XX | | | |
| | <i>Discussion/Decision:</i> | | |
| XXI | Future Agenda Items- Discussion | | Dual Enrollment Pathways, Convocation, WCC Student Probation Processes, College Catalog, SSS Priorities, CCC, ADA in the Classroom, Student Services Update |
| | <i>Discussion/Decision:</i> | | |

| Adopted WCC Academic Senate Goals, 2016-2017 | | | |
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| # | Goal | Who | Status |
| 1 | Student Success: Work with the Student Success Committee to identify and address barriers to student success (e.g., counseling availability, course offerings...). | Clark, Vallejo | Ongoing |
| 2 | Curriculum: Create catalog/class schedule subcommittee (via curriculum and scheduling committees). | McGill-Cameron, Howerton | Ongoing |
| 3 | Lake County Campus (LCC) Transition: Integrate LCC faculty and staff members into the WCC governance and planning structure. Ensure that LCC students are not negatively impacted by the transition. | Clark, Howerton, Papin | In progress. The senate and College Council have filled newly added LCC seats. |
| 4 | Professional Development: Build comprehensive annual (or semester long) professional development plans and increase faculty participation in professional development activities. | McGill-Cameron, Clark, Howerton | Preliminary conversations have taken place. |
| 5 | Faculty Evaluation: Improve the faculty evaluation process with an increased focus on professional development. | Howerton | In progress. New assessment tool was piloted last year. Team training started this year. |
| 6 | Sabbatical Leave: Define sabbatical leave process in light of the multi-college transition and unclear definitions of roles in the current process. | Clark | The Sabbatical Leave Task Force has drafted recommendations; review underway in the senates. |
| 7 | Grading Policies: Review, update, and distribute Faculty Handbook. | Clark | DCAS is awaiting work of CLAS |
| 8 | Colusa County Campus (CCC) Planning: Create comprehensive process for CCC scheduling and planning. | Clark, Geer, Vallejo, Papin | Environmental scans (internal and external) have been completed. |
| 9 | Revise Senate Constitution and Bylaws. | Clark, McGill-Cameron, Gassman, Ferns | In progress |
| 10 | Sustainability and Grant Funding: Define process for seeking grants and sustaining work after grants or categorical funds expire. | Clark | Very preliminary discussions |
| 11 | Education Master Plan (EMP): Work with College Council to create the new WCC EMP | Clark, Howerton | In progress; the senate has received and reviewed the second draft of the EMP. |

| Adopted WCC Academic Senate Goals, 2016-2017 | | | |
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| # | Goal | Who | Status |
| 12 | Distance Education (DE): Work with the Curriculum Committee and the Dean of Student Success and Planning to strengthen the WCC DE modality. Work should include, but not be limited to, faculty training, student training, student supplemental resources, and ensuring regular, instructor initiated contact. | Clark, McGill-Cameron | DE coordinator established; DE Handbook approved; senate DE Subcommittee established. |