



## FIND A MATCH

Surprisingly, many job seekers are unable to answer even basic questions about their job search. Without having a clear objective, it is difficult to find the job you seek. As you begin your job search, **be specific** about your objectives and create a list of employers who offer employment opportunities.

1

### IDENTIFY WHAT YOU ARE LOOKING FOR

Job Title Wanted: \_\_\_\_\_

Job Search Deadline: \_\_\_\_\_

Target Salary: \_\_\_\_\_



2

### CREATE AN INTERVIEW BUCKET LIST

List a few target companies where you would really like to work.  
Give one reason why these would be ideal employers.

Target company: \_\_\_\_\_

Reason: \_\_\_\_\_

Target company: \_\_\_\_\_

Reason: \_\_\_\_\_



3

### IDENTIFY EMPLOYERS

Find prospective employers located in the area where you want to work who have the kind of jobs you seek. List 3 employers who could potentially hire you for what you want to do. In addition, list the name of a person you know or know of who could help you make a connection to each employer.

Name of Employer

Personal Contact at Company

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



### NEXT STEPS

List the next step you plan to take.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



THE RESULTS YOU ACHIEVE WILL BE IN DIRECT PROPORTION TO THE EFFORT YOU APPLY. — DENNIS WAITLY

