WOODLAND COMMUNITY COLLEGE

Enrollment Verification Request Form

Admissions and Records
2300 E. Gibson Rd.
Woodland, CA 95776
(530)661-5700

Date: _____

Student ID: _____

Print Name: _____

Address: _____ **City, Zip:** _____

Term: _____ **Telephone:** _____

Please explain purpose for verification.

_____
_____
_____

_____
Student Signature

NOTE:
- A valid Photo ID is required at time of pick up.
- ***During the first two weeks of the semester*** only scholarship, loan deferment, unemployment, and child care verifications will be done. All other requests will be processed after the first two weeks and throughout the semester.
- All information must be complete in order to process request. Please double check that it is accurate, signed, dated, and complete before submitting to Admissions & Records. Attach additional documentation at time of request (if applicable).
- If you owe money at the time registration begins for the next term, your enrollment verification will not be processed. Please be sure to pay all debts on time.